

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

**Regular Board Meeting
Coopers Education Center, Bldg. 7**

**May 8, 2012
5:30 p.m.**

PRESENT: Apgar, Bleiler, Everett, McConnell, Moss, Peoples, Scott and Weyand.

ABSENT: Dickson, Gorman and Keddell.

ALSO PRESENT: District Superintendent Graefe; Directors: Bentley, Drake, Heher, Johnson, Manning, Moschetti, Munson, Pierce, Spencer and Weinman; BOCES Staff: Scott Johnson, Chris Sancomb, Rebecca Sayers-Koski; Board Clerk: Hughson and Guests: Neil Bulkley, Pam Cleveland, Dawn Hall, Sam Hall, Stuart Hall, Karen Kennedy, Eileen Loppel, Anthony Ritter and Sandy Smith.

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President McConnell called the meeting to order and led the pledge of allegiance at 5:29 p.m.

2. PRIVILEGE OF THE FLOOR

Mr. Anthony Ritter addressed the Board of Education with questions regarding BOCES classrooms at the Bath Central School District.

3. ACCEPTANCE OF THE AGENDA

12-109

Upon the motion of Apgar, seconded by Everett, it is resolved to accept the agenda.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

12-110

Upon the motion of Apgar, seconded by Bleiler, it is resolved to approve the following Consensus Items:

A. Approval of Minutes

1. Regular Board Meeting – April 3, 2012
2. Annual Budget Meeting – April 3, 2012

B. Treasurer's Reports – March 2012

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES
2. Student Activities – Bush Education Center – 1/01/11-3/31/12
3. Student Activities – Coopers Education Center – 1/01/11-3/31/12
4. Student Activities – Wildwood Education Center – 1/01/11-3/31/12

C. Internal Claims Auditor's Report – March 2012 as attached

CARRIED UNANIMOUSLY

5. FINANCE

12-111

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Scott, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.

1. Budget Establishments for 2011-12:

Item#	CoSer #	Title	In the Amount of
141-12	213.693	Staffing 1:8:1 w/ TST BOCES	\$ 27,167
142-12	529.499	Printing w/ Cattaraugus-Allegany BOCES	\$ 275
143-12	542.599	Instructional Materials w/ Broome BOCES	\$ 132
144-12	558.693	School Improvement Planning w/ TST BOCES	\$ 405
145-12	643.499	Negotiations w/ Cattaraugus-Allegany BOCES	\$ 330
146-12	738.000	1:1 Aide CTE/Related Services	\$ 19,313

These establishments will be supported as follows:

141-12	213.693	Spencer-Van Etten-\$27,167
142-12	529.499	Alfred-Almond-\$275
143-12	542.599	Bath-\$132
144-12	558.693	Horseheads-\$405
145-12	643.499	Hornell-\$330
146-12	738.000	Addison-\$19,313

2. Budget Increases for 2011-12:

Item #	CoSer #	Title	Increase	From	To
147-12	220.000	Special Class 12:1:1	\$ 10,000	\$ 1,321,320	\$ 1,331,320
148-12	326.000	Itinerant Hearing Impaired	\$ 10,000	\$ 223,432	\$ 233,432
149-12	329.499	Itinerant-Business Mgr. w/ Cattaraugus-Allegany	\$ 1,700	\$ 19,500	\$ 21,200
150-12	337.494	Speech Impaired w/ Monroe #1	\$ 2,969	\$ 1,934	\$ 4,903
151-12	401.000	Arts In Education	\$ 204	\$ 386,300	\$ 386,504
152-12	416.494	Academic Programs w/ Monroe #1 BOCES	\$ 2,180	\$ 8,604	\$ 10,784
153-12	419.693	Academic Programs, Special Facilities w/ TST	\$ 1,445	\$ 3,485	\$ 4,930
154-12	506.000	Curriculum Development	\$ 6,000	\$ 743,573	\$ 749,573
155-12	508.000	Library Services Media	\$ 297	\$ 305,792	\$ 306,089
156-12	512.000	Computer Service-Instructional	\$ 14,089	\$ 3,081,422	\$ 3,095,511
157-12	513.000	Library Automation	\$ 123	\$ 260,184	\$ 260,307
158-12	525.000	Staff Development	\$ 13,825	\$ 1,127,027	\$ 1,140,852
159-12	528.000	Industry/Education Activities Coordination	\$ 27,318	\$ 458,254	\$ 485,572
160-12	537.000	School/Curriculum Improvement Planning	\$ 62,224	\$ 1,455,305	\$ 1,517,529
161-12	550.591	Computer Service Inst. w/ Erie #1 BOCES	\$ 146,345	\$ 1,065,957	\$ 1,212,302
162-12	555.591	Model Schools w/ Erie 1	\$ 13,045	\$ 39,075	\$ 52,120
163-12	605.000	Computer Service: Management	\$ 465,581	\$ 11,285,755	\$ 11,751,336
164-12	609.000	Safety/Risk Management	\$ 20,000	\$ 581,029	\$ 601,029
165-12	612.000	Business Office Support (CBO)	\$ 5,470	\$ 3,547,350	\$ 3,552,820
166-12	618.000	GASB-45 Planning	\$ 3,000	\$ 82,150	\$ 85,150
167-12	629.591	Computer Service Mgmt. w/ Erie #1 BOCES	\$ 130,588	\$ 2,504,827	\$ 2,635,415
168-12	659.591	Planning Service Mgmt. w/ Erie 1 BOCES	\$ 1,190	\$ 29,884	\$ 31,074

These increases will be supported as follows:

147-12	220.000	Based on District Participation-\$10,000
148-12	326.000	Based on District Participation-\$10,000
149-12	329.499	Alfred-Almond-\$1,700
150-12	337.494	Canisteo-Greenwood-\$2,969
151-12	401.000	Horseheads-\$204
152-12	416.494	Alfred-Almond-\$779 and Corning-\$1,401
153-12	419.693	Corning-\$935, Elmira-\$255, Odessa-Montour-\$170 and Watkins Glen-\$85
154-12	506.000	Genesee Valley BOCES (Keshequa-\$6,000)
155-12	508.000	Prattsburgh-\$297
156-12	512.000	Addison-\$741, Horseheads-\$2,629, Spencer-Van Etten-\$6,119 and Waverly-\$4,600
157-12	513.000	Jasper-Troupsburg-\$123
158-12	525.000	Bath-\$10,250 and Canisteo-Greenwood-\$3,575

159-12	528.000	Revenue from EBLAR and Post Employment-\$37,318 and Career Development Council-(\$10,000)
160-12	537.000	Bath-\$2,730, Elmira-\$48,595, Genesee Valley BOCES (Keshequa-\$4,740) and Miscellaneous Revenue-\$6,159
161-12	550.591	Alfred-Almond-\$127,316, Arkport-\$13,606, Avoca-\$2,370, Bath-(\$3,426), Canaseraga-\$2,623, Canisteo-Greenwood-\$206, Hammondsport-\$3,395, Hornell-\$79 and Jasper-Troupsburg-\$176
162-12	555.591	Avoca-\$480 and Canisteo-Greenwood-\$12,565
163-12	605.000	Bradford-\$4,079, Horseheads-\$92,787, Spencer-Van Etten-(\$6,119), Waverly-\$7,717, Miscellaneous Revenue-\$57,914, E-Rate Revenue Districts-\$174,191 and E-Rate Revenue BOCES-\$135,012
164-12	609.000	Broome-Tioga BOCES (Binghamton-\$20,000)
165-12	612.000	Addison-\$5,720 and Hornell-(\$250)
166-12	618.000	Addison-(\$50), Alfred-Almond-(\$1,100), Arkport-(\$1,075), Bath-(\$50), Bradford-(\$1,075), Campbell-Savona-(\$50), Canaseraga-(\$1,075), Canisteo-Greenwood-(\$50) Corning-(\$50), Elmira-(\$1,250), Hammondsport-(\$1,275), Hornell-(\$50), Horseheads-\$7,675, Jasper-Troupsburg-(\$1,075), Odessa-Montour-(\$1,050), Prattsburgh-(\$1,050), Spencer-Van Etten-(725), Watkins Glen-\$6,425 and Waverly-(\$50)
167-12	629.591	Addison-(\$5,284), Alfred-Almond-\$36,332, Arkport-(\$13,605), Avoca-\$89,488, Bath-\$3,390, Campbell-Savona-\$8, Canaseraga-(\$2,623), Canisteo-Greenwood-\$882, Corning-\$1,950, Hammondsport-\$4,032, Hornell-\$3,746, Jasper-Troupsburg-\$12,602 and Prattsburgh-(\$330)
168-12	659.591	Hornell-\$1,190

3. Budget Decreases for 2011-12:

Item #	CoSer #	Title	Decrease	From	To
169-12	205.000	Special Class 1:15	\$ 60,000	\$ 1,126,323	\$ 1,066,323
170-12	206.000	Special Class 1:15 CJC	\$ 30,000	\$ 221,177	\$ 191,177
171-12	209.000	Special Class 8:1:1	\$ 280,000	\$ 4,616,097	\$ 4,336,097
172-12	216.000	Special Class 6:1:1 EPC	\$ 30,000	\$ 1,435,896	\$ 1,423,896
173-12	219.000	Special Class 6:1:1 MD	\$ 200,000	\$ 2,215,380	\$ 2,015,380
174-12	307.000	Itinerant --English as a Second Language	\$ 20,000	\$ 254,213	\$ 234,213
175-12	313.000	Itinerant-Interpreter for the Deaf	\$ 65,000	\$ 517,671	\$ 452,671
176-12	430.000	Distance Learning	\$ 741	\$ 725,002	\$ 724,261
177-12	665.691	Cooperative Bidding-Supplies w/ DCMO BOCES	\$ 250	\$ 38,816	\$ 38,566

These decreases will be supported as follows:

169-12	205.000	Based on District Participation-(\$60,000)
170-12	206.000	Based on District Participation-(\$30,000)
171-12	209.000	Based on District Participation-(\$280,000)
172-12	216.000	Based on District Participation-(\$30,000)
173-12	219.000	Based on District Participation-(\$200,000)
174-12	307.000	Based on District Participation-(\$20,000)
175-12	313.000	Based on District Participation-(\$65,000)
176-12	430.000	Addison-(\$741)
177-12	665.691	Horseheads-(\$250)

4. Transfers within programs for 2011-12:

a. Report of all fund transfers for the period 01/01/12-03/31/12 as attached.

b. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER	TRANSFER
			IN	OUT
209	Special Class: S/P Ratio 1:8:1	A209-4235-811-0-00 NYS TRS		\$50,000
		A209-5235-490-0-00 Other Schools		\$10,000
		A209-4235-815-0-00 Social Security		\$10,000
		A209-4235-801-0-00 Post Employment	\$70,000	
		TOTAL	\$70,000	\$70,000
409	Academic Programs-Special Facilities	A409-5874-160-0-00 N-I Salaries		\$12,210
		A409-5874-168-0-00 Teacher Aide	\$12,210	
		TOTAL	\$12,210	\$12,210
525	Staff Development: Certified & Administrative	A525-6261-458-0-00 Staff Dev/Conf		\$24,000
		A525-6261-300-0-00 Supplies & Materials		\$1,553
		A525-6261-206-0-00 Vehicle Purchase	\$25,553	
		TOTAL	\$25,553	\$25,553
702	Special Ed: Administration	A702-4010-440-0-00 Consultant		\$13,000
		A702-4010-200-0-00 Equipment	\$13,000	
		TOTAL	\$13,000	\$13,000

B. Federal Fund Establishments and Adjustments.1. Budget Increases for 2011-12:

- a. Comprehensive Health and Wellness budget is increased by \$2,100.00 from \$11,413.08 to \$13,513.08.
- b. Southern Tier Scholars budget is increased by \$4,500.00 from \$1,911.41 to \$6,411.41.

C. Purchasing.

1. Request permission to participate in a cooperative RFP with Delaware-Chenango-Madison-Otsego BOCES, (DCMO BOCES), Onondaga-Cortland-Madison Counties BOCES (OCM BOCES) and Madison-Oneida BOCES (MO BOCES) for Annual Equipment Financing.
2. Authorization to purchase computers and telecommunications equipment not to exceed \$250,000 plus related borrowing fees for the Corning City School District financed by First Niagara Leasing, Inc. pursuant to the Cooperative Annual Equipment Agreement.
3. Approval of Resolution, as attached, to participate in RIC-wide contracts managed by Erie 1 BOCES for Mobile Device Management statewide agreements.
4. Request permission to generate cooperative bid GST 12-03 Copy Paper, June 2012-November 2012 for the participating GST school districts.
5. Accept the lowest responsible bids meeting specifications for Cooperative Bid GST 12-02 for Health Supplies, as attached, on behalf of the following participating school districts: Addison, Canisteo-Greenwood, Elmira, Elmira Heights, Hammondsport, Hornell, Horseheads, Jasper-Troupsburg and Prattsburgh. (Medco- 66 items, School Health-47 items, William MacGill & Co.- 16 items, and United Health Supplies-106 items.)

D. Adoption of 2012-2013 Budget.

1. Adoption of the 2012-2013 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES budget in the total amount of \$83,911,986 comprised of the General Fund in the amount of \$82,511,986 and the Capital budget in the amount of \$1,400,000.

E. Consultant for Healthcare Plan Review.

1. Approval of Premier Consulting Associates as consultant to review the Central Southern Tier Healthcare Plan benefits and recommend cost-saving options.

CARRIED UNANIMOUSLY

6. PERSONNEL**12-112**

Upon the recommendation of the Superintendent, and on the motion of Moss, seconded by Peoples, it is resolved to exclude D-1 at this time and that all other following personnel actions are hereby taken:

A. Retirements

1. Robert DeMonstoy, Position: Teacher, Heavy Equipment, Effective: June 25, 2012, Date of Hire: September 7, 1999.
2. Randy Jackson, Position: Teaching Assistant, Effective: June 25, 2012, Date of Hire: November 5, 1979.
3. Ruth Lee, Position: Teacher, B&E, Intro to Career Majors, Effective: end of day June 22, 2012, Date of Hire: September 1, 1981.
4. Raymond Marks, Position: Courier, Effective: end of day June 29, 2012, Date of Hire: November 29, 2000.
5. Mary Maywalt, Position: Supervisor, Special Education, Effective: end of day September 4, 2012, Date of Hire: July 22, 1991.
6. Michael Okoniewski, Position: School Psychologist, Effective: June 30, 2012, Date of Hire: September 7, 1982.
7. Patricia Preston, Position: Teacher, Special Education, Effective: end of day June 22, 2012, Date of Hire: September 1, 1985.
8. Claudia Sebring, Position: Teacher, Practical Nursing, Effective: June 30, 2012, Date of Hire: September 6, 1994.

B. Resignations

1. Brenda Davies, Position: Cook Manager, Effective: end of day June 1, 2012, Date of Hire: July 1, 2005.
2. Danylle Lindsey, Position: Teacher Aide, Effective: end of day April 17, 2012, Date of Hire: January 22, 2008.
3. Robert Simmons, Position: Courier, Effective: end of day June 29, 2012, Date of Hire: November 26, 2001.
4. Gregory Vanderpool, Position: Teacher, serving in the tenure area of Precision Metal Work Occupations, Welding & Fabrication, Effective: end of day June 8, 2012, Date of Hire: September 6, 2012.

C. Change in Appointments

1. Nicholas Westerfer, Computer Programmer/Analyst, full-time (1.0 FTE), 12 month position, from Probationary to Permanent, effective May 11, 2012, no change in salary.
2. Wyatt (Kelly) Cain, Working Foreperson, full-time (1.0 FTE), 12 month position, from Probationary to Permanent, effective May 16, 2012, no change in salary.
3. Theresa Schamel, Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, from Probationary to Permanent, effective May 29, 2012, no change in salary.

D. Discontinuation of Employment

1. Excluded at this time.

E. Appointment

1. Thomas Savino, Position: Courier, part-time (.4 FTE), 12 month, Non-Competitive, Probationary Civil Service appointment, Effective: July 1, 2012, Probationary Period: July 1, 2012 through June 30, 2013, Salary: \$13.75 per hour (grade 2, step 3).

F. Temporary Appointments

1. Amanda Denkenberger, Position: Long-Term Substitute Teacher, full-time (1.0 FTE), 10 month, school calendar position, Effective: October 31, 2011 through June 22, 2012 (backdated), Certification: Initial, Students with Disabilities (grades 1-6), September 1, 2011 through August 31, 2016, Salary: \$41,711.00 per year, pro-rated (step 1 + Special Education Stipend).
2. Steven Schoonmaker, Position: Interim School Business Official, full-time (1.0 FTE), 12 month position, time-sheet basis, Effective: April 23, 2012 through June 30, 2012, Certification: Permanent, School District Administrator, September 1, 1997, Salary: \$325 per day, time-sheet basis.

G. Mentoring Stipend, Stipend \$825, pro-rated, effective April 1, 2012 through June 22, 2012

1. Hildreth Rose mentoring Julie Powell.

H. Report of Temporary and Substitute Personnel as attached.

CARRIED UNANIMOUSLY

7. PROGRAMS**A. Special Education – Classroom Management Strategies Training**

Ms. Drake introduced Special Education teachers Ms. Rebecca Sayers-Koski, Mr. Chris Sancomb and Mr. Scott Johnson who gave a presentation regarding Classroom Management Strategies training. The teachers shared their Behavior Improvement Plan.

B. 2010-2011 BOCES Report Card

12-113

Ms. Heher reviewed the 2010-2011 BOCES Report Card. Upon the motion of Everett and seconded by Apgar, it is approved to accept the 2010-2011 BOCES Report Card.

CARRIED UNANIMOUSLY

C. Shared Decision-Making Plan (CR 100.11) as attached.

12-114

Upon the motion of Moss, seconded by Apgar, it is resolved to approve the Shared-Decision-Making Plan (CR 100.11) as attached.

CARRIED UNANIMOUSLY

12-0115

Upon the motion of Apgar, seconded by Scott, it is resolved to approve the following field trip:

- D. **Field Trip** for the Bush Education Center's New Vision Health program as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

- A. **Designation of Schuyler-Steuben-Chemung-Tioga-Allegany BOCES' Annual meeting and Board Election and Administrative Budget Vote Dates**

Board President McConnell designated Tuesday, April 9, 2013, as the date of the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES' Annual meeting and Wednesday, April 17, 2013, as the date for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board election and vote on the 2013-2014 Administrative budget.

- B. **Proposed Schuyler-Steuben-Chemung-Tioga-Allegany BOCES' Board Meeting Schedule for 2011-2012**

12-116

Upon the motion of Everett, seconded by Apgar, it is resolved to approve the proposed Schuyler-Steuben-Chemung-Tioga-Allegany BOCES' Board meeting schedule for 2012-2013.

CARRIED UNANIMOUSLY

9. SUPERINTENDENT'S REPORT

- A. **Board Policy - #9110 – Salary for Non-Unit Employees** - (first reading) as attached.
- B. **SED update.**

District Superintendent Graefe shared information from State Education Department regarding alternative pathways for graduation.

EXECUTIVE SESSION

12-117

Upon the motion of Everett, seconded by Apgar, it is resolved to move to executive session at 6:04 p.m. to discuss three employment matters concerning particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION

12-118

Upon the motion of Bleiler, seconded by Scott, it is resolved to move to open session at 7:04 p.m.

CARRIED UNANIMOUSLY

2. PRIVILEGE OF THE FLOOR - continued

Ms. Pam Cleveland addressed the Board of Education with questions regarding BOCES classrooms at Bath Central Schools and the budget process.

6. PERSONNEL - continued**12-119**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Bleiler, it is resolved that the following personnel action is hereby taken:

D. Discontinuation of Employment

1. Kimberly Doud, Position: Supervisor of Special Education, Effective: June 8, 2012, Date of Hire: August 26, 2009, Reason: performance concerns.

CARRIED UNANIMOUSLY**10. ADJOURNMENT****12-120**

Upon the motion of Moss, seconded by Peoples, it is resolved to adjourn the meeting at 7:12 p.m.

CARRIED UNANIMOUSLY**Next Meetings**

Meeting	Date/Time	Location
Regular	06/05/12, 5:30 p.m.	Coopers Education Ctr., Bldg. 8
Reorganizational	07/10/12, 5:30 p.m.	Coopers Education Ctr., Bldg. 8
Regular	07/10/12, immediately following Reorganizational meeting	Coopers Education Ctr., Bldg. 8

Respectfully Submitted,

dlh
May 9, 2012

Doretta L. Hughson
Board Clerk