

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting Coopers Education Center, Bldg. 8, DL Room	Tuesday, November 1, 2016 5:30 p.m.
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PRESENT: Apgar, Bulkley, Dlugos, Everett, Keddell, Learn, Lemmon, Moss, Peoples, Scott and Wheeler.

ABSENT: None.

ALSO PRESENT: District Superintendent Frame; Cabinet Members: Bentley (D: 7:15), Johnson, Manning (D: 7:15), Moschetti (D: 7:15); Munson, Perry, Saglibene, Vakkas and Weinman (D: 7:40); Deputy Board Clerk Watson; EA Association President Lotocky (D: 7:16); Staff Member Dennis (D: 7:16).

GST BOCES staff present for Board dinner and School Board Recognition Week Presentation: Tim Driscoll, Sam Gauss, Colleen Hurd, David Decker; Adult Ed Program Student Tom Clark; Patty Mortimer, Jo Barlow, Kathy Loven, Diane Costello; C-PP High School Special Education Program students Nate Landry and Hannah Mahnke, Sue Landry (all departed at 6:20 p.m.).

Chef Beebe and Teaching Assistant Brewer introduced their Culinary Arts program students who prepared and served dinner to the Board members and other attendees in honor of School Board Recognition Week. Staff member Saglibene thanked the Board members and commended them for their work, time and support and presented them with student-made sugar skulls. Principal Hurd thanked the Board members for all they do and presented each of them with a cheesecake made by the students. Principal Perkins presented the Board members with a student-made metal pumpkin in appreciation for all they do. The Board members thanked the students for the wonderful dinner and the prepared gifts.

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 6:35 p.m.

2. PRIVILEGE OF THE FLOOR

Board member Bulkley commented on what a special and very positive meeting at Wildwood was and that he especially enjoyed the content of this particular meeting. Board member Apgar mentioned she saw former District Superintendent Reidy at the NYSSBA convention. Board member Moss congratulated the BOCES administration on the recent BOCES grant that was received.

3. ACCEPTANCE OF THE AGENDA WITH PERSONNEL CHANGES AND FINANCE ADDENDUM

17-041

Upon the motion of Apgar seconded by Learn, it is resolved to accept the agenda with changes (Personnel Item J2) and the Finance Addendum (Finance Item 7C).

CARRIED UNANIMOUSLY

3. CONSENSUS ITEMS

17-042

Upon the motion of Learn, seconded by Everett, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – October 4, 2016.

B. Treasurers' Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – September 2016.
2. Student Activities – Bush Education Center – 7/01/16-9/30/16.
3. Student Activities – Coopers Education Center – 7/01/16-9/30/16.
4. Student Activities – Wildwood Education Center – 7/01/16-9/30/16.

C. Internal Claims Auditor's Reports – September 2016 as attached.

CARRIED UNANIMOUSLY

5. FINANCE

17-043

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Wheeler, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.

1. Budget Establishments for 2016-17:

Item#	Coser#	Title	In the Amount of
048-17	106.693	CTE w/ TST BOCES	\$11,854
049-17	342.494	Itinerant-Physical Therapy w/Monroe #1 BOCES	\$342
050-17	419.693	Academic Programs, Special Facilities w/TST BOCES	\$360
051-17	577.592	SIP w/Questar III BOCES	\$525

These establishments will be supported as follows:

048-17	106.693	Spencer-Van Etten: \$11,854
049-17	342.494	Avoca: \$342
050-17	419.693	Bradford: \$360
051-17	577.592	GST BOCES: \$525

2. Budget Increases for 2016-2017:

Item#	CoSer#	Title	Increase	From	To
052-17	101.000	Career & Technical Education	\$ 333,592	\$ 15,963,024	\$ 16,296,616
053-17	250.499	Staffing 1:6:1 w/CAEW BOCES	\$ 1,867	\$ 103,498	\$ 105,365
054-17	252.495	Staffing 1:6:1 w/WFL BOCES	\$ 94,158	\$ 91,098	\$ 185,256
055-17	415.499	Summer School Software w/CAEW BOCES	\$ 555	\$ 7,500	\$ 8,055
056-17	421.594	Acad. Programs, Special Fac. w/OCM BOCES	\$ 412	\$ 515	\$ 927
057-17	430.000	Distance Learning	\$ 23,888	\$ 668,621	\$ 692,509
058-17	511.000	Printing	\$ 261,141	\$ 1,075,513	\$ 1,336,654
059-17	545.496	SIP w/Monroe 2 BOCES	\$ 7,599	\$ 10,000	\$ 17,599
060-17	550.591	Computer Service, Instruct. w/Erie #1 BOCES	\$ 12,383	\$ 946,443	\$ 958,826
061-17	555.591	Model Schools w/Erie #1 BOCES	\$ 1,325	\$ 44,000	\$ 45,325
062-17	569.495	Interscholastic Sports Coord. w/WFL BOCES	\$ 22,706	\$ 210	\$ 22,916
063-17	605.000	Computer Services: Mgmt.	\$ 67,624	\$ 13,257,201	\$ 13,324,825
064-17	609.000	Safety/Risk Mgmt.	\$ 18,687	\$ 775,678	\$ 794,365
065-17	629.591	Computer Service: Mgmt. w/Erie #1 BOCES	\$ 98,331	\$ 3,227,072	\$ 3,325,403
066-17	648.698	Recruiting Service w/Putnam BOCES	\$ 1,490	\$ 10,314	\$ 11,804

These increases will be supported as follows:

052-17	101.000	CAEW BOCES (Andover: \$19,744), TST BOCES (Ithaca: \$9,872, Newfield: \$9,872, Trumansburg: \$9,872), WFL BOCES (Naples: \$59,232) Misc. Revenue: \$225,000 (NYS Legislative grant (Bullet Grant) for Shared Services)
053-17	250.499	Canaseraga-Greenwood: \$1,867
054-17	252.495	Prattsburgh: \$94,158
055-17	415.499	GST BOCES: \$555
056-17	421.594	Waverly: \$412
057-17	430.000	Canaseraga: \$5,000, Jasper-Troupsburg: \$8,888, Watkins Glen: \$5,000, Waverly: \$5,000
058-17	511.000	Addison: \$2,207, Alfred-Almond \$535, Arkport: \$2,141, Avoca: \$592, Bath: \$778, Bradford: \$468, Campbell-Savona: \$2,486, Canaseraga: \$175, Canisteo-Greenwood: \$298, Corning: \$24,390, Elmira: \$921, Elmira Heights: \$2,640, Hammondsport: \$1,402, Hornell: \$2,191, Horseheads: \$14,832, Jasper-Troupsburg: \$391, Odessa-Montour: \$2,169, Prattsburgh: \$379, Spencer-Van Etten: \$305, Watkins Glen: \$1,110, Waverly: \$8,319, Misc. Revenue: \$192,412 (Steuben County \$1,069, Town of Big Flats: \$972, Check from EBP for Copier Lease buy-out \$190,371)
059-17	545.496	Waverly: \$7,599
060-17	550.591	Alfred-Almond: \$6,842, Arkport: (\$529), Avoca: \$3,458, Bath: \$851, Hammondsport: \$628, Hornell: \$100, Jasper-Troupsburg: \$1,033
061-17	555.591	Hammondsport: \$1,325
062-17	569.495	Addison: \$1,804, Alfred-Almond: \$1,752, Arkport: \$1,762, Avoca: \$1,710, Bath: \$1,835, Bradford: \$1,699, Campbell-Savona: \$1,794, Canaseraga: \$1,688, Canisteo-Greenwood: \$1,772, Hammondsport: \$1,741, Hornell: \$1,720, Jasper-Troupsburg: \$1,741, Prattsburgh: \$1,688
063-17	605.000	Horseheads: \$29,498, Misc. Revenue: \$38,126 (DASA: \$6,842, SAVE: \$7,947, Autism: \$167, Village of Millport: \$200, Southern Tier Central Regional Planning Board: \$22,970)
064-17	609.000	Corning: \$1,550, Broome BOCES (Tioga: \$17,137)
065-17	629.591	Addison: \$3,893, Alfred-Almond: \$3,538, Arkport: \$3,223, Avoca: \$14,607, Bath: \$2,478, Canaseraga: \$1,713, Canisteo-Greenwood: \$22,010, Hammondsport: \$32,098, Jasper-Troupsburg: \$14,771
066-17	648.698	Avoca: \$1,500, Waverly: (\$10)

3. Budget Decreases for 2016-2017:

Item#	CoSer#	Title	Decrease	From	To
067-17	329.499	Itinerant-Business Manager w/CAEW BOCES	\$ 2,578	\$ 25,548	\$ 22,970
068-17	443.695	Exploratory Enrich. w/Jefferson-Lewis BOCES	\$ 2,090	\$ 3,600	\$ 1,510
069-17	616.594	Coop. Bidding (Energy Services) w/OCM BOCES	\$ 580	\$ 29,640	\$ 29,060
070-17	651.495	Computer Service: Mgmt. w/WFL BOCES	\$ 521	\$ 2,055	\$ 1,534

These decreases will be supported as follows:

067-17	329.499	Alfred-Almond: (\$2,578)
068-17	443.695	Spencer-Van Etten: (\$2,090)
069-17	616.594	Elmira: \$800, Horseheads: (\$980), Odessa-Montour: (\$400)
070-17	651.495	Bath: \$350, Canisteo-Greenwood: (\$1,221), Hornell: \$350

B. Federal Fund Establishments and Adjustments.

1. Grant Acceptance and Budget Establishments for 2016-17:

- a. Teacher Center Grant accepted and the budget established in the amount of \$167,417 for the period July 1, 2016 through June 30, 2017 as attached. Approval was received on September 28, 2016.
- b. Program Development Grant to Prepare Students with Disabilities to Exit School with Work Readiness Skills (CDOS Transition Grant) accepted and the budget established in the amount of \$298,585 for the period July 1, 2016 through June 30, 2017 as attached. This is the second year of a three year grant. Approval was received on September 22, 2016.
- c. Local Government Records Management Improvement Grant accepted and the budget established in the amount of \$133,450 for the period July 1, 2016 through June 30, 2017 as attached. Approval was received on October 14, 2016.

- d. School Based Vocational/Work Incentive Program Grant be accepted and the budget established in the amount of \$38,435 for the period July 1, 2016 through June 30, 2017 as attached. Approval was received on July 11, 2016.
- e. WIA, Title II, Adult Education & Literacy (Literacy Zone) Grant accepted and the budget established in the amount of \$99,352 for the period July 1, 2016 through June 30, 2017 as attached. Approval was received on October 18, 2016.
- f. WIA, Title II, Adult Basic Education & Literacy Services (ABE) Grant accepted and the budget established in the amount of \$124,936 for the period July 1, 2016 through June 30, 2017 as attached. Approval was received on October 18, 2016.

2. Budget Establishments for 2016-17:

- a. Regional Special Education Technical Assistance Support Centers (RSE-TASC Part I) budget established in the amount of \$1,287,441 for the period July 1, 2016 through June 30, 2017. This is the third year of a five-year contract.
- b. Regional Special Education Technical Assistance Support Centers (RSE-TASC Part II) budget established in the amount of \$480,937 for the period July 1, 2016 through June 30, 2017. This is the third year of a five-year contract.
- c. Statewide School Finance Consortium budget established in the amount of \$11,400 for the period July 1, 2016 through June 30, 2017. Revenue for this program comes from component school districts.
- d. Extended School Year with Wayne-Finger Lakes BOCES budget established in the amount of \$22,105 for the period July 1, 2016 through June 30, 2017. Revenue for this budget comes from Prattsburgh Central School District.
- e. Extended School Year with Monroe #1 BOCES budget established in the amount of \$9,380 for the period July 1, 2016 through June 30, 2017. Revenue for this budget comes from Canisteo-Greenwood Central School District.
- f. Southern Tier Scholars budget established in the amount of \$17,875.50 for the period July 1, 2016 through June 30, 2017. Revenue for this program comes from rollover funds from 2015-2016.
- g. Southern Tier SciFair and Cyber Civ budget established in the amount of \$35,060.76 for the period July 1, 2016 through June 30, 2017. Revenue for this program comes from rollover funds from 2015-2016.
- h. Summer of Innovation Funding budget established in the amount of \$500.06 for the period July 1, 2016 through June 30, 2017. Revenue for this program comes from rollover funds from 2015-2016.
- i. Comprehensive Health & Wellness budget established in the amount of \$914 for the period July 1, 2016 through June 30, 2017. Revenue for this program comes from DASA registrations.
- j. Equivalent Attendance (EA) budget established in the amount of \$50,000 for the period July 1, 2016 through June 30, 2017.

3. Budget Increases for 2016-17:

- a. Summer Learning Experience budget increased by \$150 from \$190,745.15 to \$190,895.15. This increase is supported by a donation from Simmons-Rockwell (donation accepted by the Board at the August 30, 2016 meeting).
- b. The Adult Education and Training budget increased by \$276,000 from \$2,641,000 to \$2,917,000 due to fee for services with Elmira City School District to administer the Alternative High School Equivalency Program for the period July 1, 2016 through June 30, 2017.

C. School Refunds.

1. School Refunds for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES for 2016-2017 in the amount of \$6,740,097.79 based on 2015-16 final expenditures as attached.

D. Authorization to Pay the Following Membership Dues:

1. Watkins Glen Area Chamber of Commerce dues in the amount of \$250.00 for the 2016-2017 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

E. Acceptance of Donated Items.

1. 2004 Subaru Outback to our Wildwood Campus Auto Technician Program from Eileen Hilsdorf, 8375 Bishopville Rd., Arkport, NY 14807.
2. Oil, wiper blades, headlamp bulbs and other products to the Wildwood Auto Tech Program from CARQUEST Auto Parts, 7451 Seneca Rd., N. Hornell, NY 14843.

6. PERSONNEL

17-044

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Wheeler, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Eartha Onyiriuka

Position:	Career Program Specialist
Effective:	November 18, 2016
Date of Hire:	September 1, 1996

2. Rose Ann Wylie

Position:	Deputy Treasurer
Effective:	end of day January 27, 2017
Date of Hire:	January 1, 2006, transfer from Elmira CSD

B. Resignations

1. Susan Strack

Position:	Career Education Resource Specialist
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Effective: end of day October 13, 2016
Date of Hire: September 3, 2013
Reason: personal reasons

2. Nicole Brewer

Position: **Cleaner**
Effective: October 23, 2016
Date of Hire: February 26, 2007
Reason: to accept the GST BOCES position of Teaching Assistant, effective October 24, 2016

3. Christina Smith

Position: **Teacher Aide**
Effective: November 1, 2016
Date of Hire: December 10, 2007
Reason: personal reasons

4. Denee Cornell

Position: **Teaching Assistant, Special Education**
Effective: end of day November 11, 2016
Date of Hire: September 6, 2016
Reason: other employment

5. Susan Pawlak

Position: **STEM Curriculum Mentor**
Effective: end of day December 09, 2016
Date of Hire: September 3, 2012
Reason: to accept the GST BOCES position of Executive Director of Career Development Council, effective December 12, 2016

C. Salary Changes

1. Teena Finch

Position: **Cook Manager**
Salary: increased from \$32,358.52 per year to **\$36,720.00** per year
Effective: September 6, 2016
Reason: due to increased duties

D. Decrease in Assignment

1. Deidre Burchett

Position: STEM Curriculum Mentor
Effective: October 11, 2016
Decrease: from 1.0 FTE to **.5 FTE**
Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data
Certification Status: Professional, Childhood Education (Grades 1-6), February 1, 2011
Salary: \$57,827.00 per year, prorated (step 11 + Credit Hour Stipend + Degree Stipend + Certification Stipend)

E. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Joshua Total

Position: **Operations Communications Specialist**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: October 19, 2016
Probationary Period: October 19, 2016 through October 18, 2017
Civil Service List #: 18359
Salary: \$43,500.00 per year

F. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Timothy Hayden

Position: **Occupational Therapist**
Permanent Date: November 16, 2016

2. Kevin Scott

Position: **Cook Manager**
Permanent Date: November 9, 2016

3. Susan Woodvine

Position: **Cook Manager**
Permanent Date: November 10, 2016

4. Melinda Gates

Position: **Licensed Practical Nurse**
Permanent Date: November 10, 2016

5. Katrina Blencowe

Position: **Licensed Practical Nurse**
Permanent Date: November 16, 2016

6. Mary Sabol

Position: **Registered Nurse**
Permanent Date: November 16, 2016

7. Desra Clemons

Position: **Licensed Practical Nurse**
Permanent Date: November 22, 2016

8. Deanna Rhoads

Position: **Licensed Practical Nurse**
Permanent Date: November 29, 2016

9. Susan Hamilton

Position: **Account Clerk**
Permanent Date: December 1, 2016

G. Abolishment of Positions

1. **Senior Stenographer**, one full-time (1.0 FTE), 12 month, Competitive Civil Service position, due to a retirement and the Civil Service reclassification of the position to Program Assistant, effective October 3, 2016.
2. **Secretary to District Superintendent**, one full-time (1.0 FTE), 12 month, Exempt Civil Service position, due to a retirement and the Civil Service reclassification of the position to Executive Assistant to the District Superintendent, effective September 8, 2016.

H. Creation of Positions

1. **Executive Assistant to the District Superintendent**, one full-time (1.0 FTE), 12 month, Civil Service position, due to a retirement and the Civil Service reclassification of the position of Secretary to District Superintendent, effective November 16, 2016.
2. **Cook Manager**, one full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service position, due to the increase in districts' requests for services, effective October 11, 2016.
3. **Teacher Aide**, one full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service position, due to the increase in districts' requests for services, effective October 17, 2016.
4. **Licensed Practical Nurse**, one full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service position, due to the increase in districts' requests for services, effective November 10, 2016.

I. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Mary-Lou Hartman

Position: **Teacher, School Attendance**, part-time (.5 FTE), 10 month, school calendar position, **Part-time, Non-tenured** appointment

Effective: September 29, 2016

Location: various component districts

Education: Master of Social Work, Social Work, SUNY Binghamton

Certification: Provisional, School Attendance Teacher, September 29, 2016 through January 31, 2022

Experience: no related experience

Salary: \$46,379.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend)

2. Jodea Sweeney

Position: **Teacher, Nurse's Assisting**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: September 27, 2016

Location: Bush Education Center

Education: Bachelor of Science, Nursing, Mansfield University

Tenure Area: Health Occupations – Nurses Assisting 7-12

Certification: Transitional A Certificate, Nurse's Assisting September 27,

Probationary Period: 2016 through January 31, 2020
September 27, 2016 through September 26, 2020*
Experience: 30 years' part-time nursing experience
Salary: \$53,109.00 per year, prorated (step 10)

3. Kara Tomb

Position: **Teacher, Special Education**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: October 24, 2016
Location: Cohen Elementary School, Elmira Heights CSD
Education: Master of Education, Special Education, Mansfield University
Tenure Area: Education of Children with Handicapping Conditions – General Special Education
Certification: Initial, Students with Disabilities (Grades 1-6), June 16, 2016 through August 31, 2021
Probationary Period: October 24, 2016 through October 23, 2020*
Experience: substitution
Salary: \$45,876.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend + Special Education Stipend)

4. Noreen Pruden

Position: **Teaching Assistant, Special Education**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: October 26, 2016
Location: Bush Education Center
Education: Associate of Applied Science, Early Child/Child Care
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, October 26, 2016 through January 31, 2020
Probationary Period: October 26, 2016 through October 23, 2020*
Experience: 15 years' child care experience
Salary: \$28,148.00 per year, prorated (step 1 + Credit Hour Stipend)

J. Appointments

1. Susan Pawlak

Position: **Executive Director of Career Development Council**, full-time (1.0 FTE), 12 month position, **Probationary** appointment
Effective: December 12, 2016
Location: Bush Education Center
Education: Certificate of Advanced Studies, Educational Administration, SUNY Brockport
Tenure Area: Executive Director of Career Development Council
Certification: Professional, School District Leader, February 5, 2016
Probationary Period: December 12, 2016 through December 11, 2020*
Experience: no administrative experience
Salary: \$73,000.00 per year, prorated
Reason for Appt: due to a retirement

2. Tuesday Mishook

Position: **RSE-TASC (Regional Special Education Technical Assistance Center Training Specialist)**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: December 1, 2016 (subject to change)
Location: Dormann Library, Bath
Education: Master of Education, Indiana Wesleyan University
Tenure Area: Instructional Support Services in Special Education
Certification: Permanent, Special Education, September 1, 2007
Probationary Period: December 1, 2016 through November 30, 2020*
Experience: 14 years' related experience
Salary: \$54,044.00 per year, prorated (step 10 + Degree Stipend + Certificate Stipend), subject to change
Reason for Appt: due to an internal transfer

3. Sarah von Hagn

Position: **Teaching Assistant, Culinary**, part-time (.5 FTE), 10 month, school calendar position, **Part-time, Non-tenured** appointment
Effective: September 6, 2016
Location: Wildwood Education Center
Education: Associate in Occupational Studies, Baking Production and Management, SUNY Alfred
Certification: Level 1, Teaching Assistant, August 26, 2016
Experience: no experience
Salary: \$25,366.00 per year, prorated (step 1), subject to change
Reason for Appt: due to the increase in districts' requests for services

4. Kathleen Taylor

Position: **Executive Assistant to the District Superintendent**, full-time (1.0 FTE), 12 month position, Civil Service, **Probationary** appointment
Effective: November 16, 2016
Location: Coopers Education Center
Education: High School Diploma, Hammondspport CSD
Experience: 19 years' related experience
Salary: \$55,000.00 per year, prorated
Reason for Appt: due to a retirement

5. Brian Rook

Position: **Cook Manager**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: October 11, 2016
Location: Corning-Painted Post CSD, Horseheads CSD, and Coopers Education Center
Education: Associate in Occupational Studies, Culinary Arts, SUNY Alfred
Probationary Period: October 11, 2016 through December 19, 2017
Experience: 16 years' related experience
Salary: \$30,000.00 per year, prorated
Reason for Appt: due to the increase in districts' requests for services

6. Alexis Curren

Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: October 3, 2016

Location: Cohen Elementary School, Elmira Heights CSD
Education: High School Diploma, Elmira CSD
Probationary Period: October 3, 2016 through December 11, 2017
Experience: no related experience
Salary: \$9.00 per hour
Reason for Appt: due to an internal transfer

7. Andrea Renshaw

Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: October 17, 2016
Location: Cohen Elementary School, Elmira Heights CSD
Education: Bachelor of Science, History, Troy University
Probationary Period: October 17, 2016 through December 25, 2017
Experience: no related experience
Salary: \$9.00 per hour
Reason for Appt: due to the increase in districts' requests for services

8. Mallory Wilson

Position: **Licensed Practical Nurse**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: November 10, 2016
Location: Cohen Elementary School, Elmira Heights CSD
Education: High School Diploma, Corning-Painted Post CSD
Probationary Period: November 10, 2016 through January 18, 2018
Experience: 3 years' related experience
Salary: \$15.94 per hour (Grade 3, Step 3)
Reason for Appt: due to the increase in districts' requests for services

K. Temporary Appointments

1. Deidre Burchett

Position: **Staff Development Coordinator**, part-time (.5 FTE), 12 month position, **Temporary** appointment, pending completion of certification requirements
Effective: October 11, 2016
Location: Addison CSD
Education: Master of Science, General Education, Elmira College
Certification: Not Certified, Internship Certificate required
Experience: no administrative experience
Salary: \$70,000.00 per year, prorated
Reason for Appt: due to an internal transfer

2. Donny Valentine

Position: **Teaching Assistant, CISCO**, part-time (.48 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements
Effective: October 19, 2016 through June 23, 2017
Location: Wildwood Education Center
Education: High School Diploma, Hornell CSD

Certification: not certified, Level 1, Teaching Assistant required
Experience: substitution
Salary: \$25,366.00 per year, prorated (step 1)
Reason for Appt: due to an internal transfer

3. Nicole Brewer

Position: **Teaching Assistant, Culinary**, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements
Effective: October 24, 2016 through June 23, 2017
Location: Coopers Education Center
Education: High School Diploma, Jasper-Troupsburg CSD
Certification: not certified, Level 1, Teaching Assistant required
Experience: substitution and 9 years as Cleaner with GST BOCES
Salary: \$25,366.00 per year, prorated (step 1)
Reason for Appt: due to an internal transfer

4. Joann Costley

Position: **Career Education Resource Specialist**, part-time, time-sheet basis, 10 month, school calendar position, **Temporary, Probationary** appointment
Effective: October 3, 2016 through June 23, 2017
Location: Bush Education Center
Education: Bachelor of Science, Business Administration Management, Elmira College
Probationary Period: October 3, 2016 through December 11, 2017
Experience: no related experience
Salary: \$13.00 per hour, time-sheet basis
Reason for Appt: due to the temporary increase in districts' requests for services

L. Mentoring Stipends, Stipend of \$846 per year, September 6, 2016 through June 23, 2017

1. **Rachel Beyer** mentoring **Kaitlin MacDonald**
2. **Matthew Bryant** mentoring **Valerie Kimmerly**
3. **Carolyn Connelly** mentoring **Laurie Crooker**
4. **Linda Haley** mentoring **Molly Aiello**
5. **Jennifer Lazarou** mentoring **Katrina Cady**
6. **Michelle Mills** mentoring **Jamie Roche**
7. **Julie Patros** mentoring **Jodea Sweeney**

M. Medicaid Oversight Stipends, Stipend of \$846 per year, September 6, 2016 through June 23, 2017

1. **Courtney Aronstam, Teacher, Speech and Hearing Handicapped**
2. **Rachel Beyer, Teacher, Speech and Hearing Handicapped**
3. **Jessica Harris, Teacher, Speech and Hearing Handicapped**
4. **Jennifer Lazarou, Teacher, Speech and Hearing Handicapped**
5. **Jody Mailloux, Teacher, Speech and Hearing Handicapped**
6. **Kaitlyn Schultz, Teacher, Speech and Hearing Handicapped**

N. Annual Stipends

1. **GST BOCES Board Clerk**, Stipend \$7,500, prorated, effective November 16, 2016 through June 30, 2017
 - a. **Kathleen Taylor, Executive Assistant to the District Superintendent**
2. **GST BOCES Deputy Board Clerk**, increase Stipend from \$3,500 to \$5,000 prorated, effective November 16, 2016 through June 30, 2017
 - a. **Tina Hazzard, Senior Stenographer**
3. **Floor Hockey Coach**, Elsmere program, Bush Education Center
 - a. **Caitlin DiPetta**, Co-Advisor, Stipend \$317, September 6, 2016 through June 23, 2017
 - b. **Frank Speciale**, Co-Advisor, Stipend \$314.50, September 8, 2015 through June 23, 2016 (was not taken to board for approval for 2015-2016)
 - c. **Frank Speciale**, Co-Advisor, Stipend \$317, September 6, 2016 through June 23, 2017

*“To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.”

7. PROGRAMS

17-045

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Bulkley, it is resolved to approve the following field trips:

Field Trips

- A. **Field trip** for Bush Education Center, Conservation/Animal Science programs as attached.
- B. **Field trip** for Wildwood Education Center, New Visions Health, New Visions Education/Health Services, New Visions Innovation, Leadership and Business, Fashion, Audio Media programs as attached.
- C. **Field trip** for Bush Education Center, New Visions Education & Human Services, New Visions Innovation, Leadership and Business programs as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT’S REPORT

- A. **Preferred Educational Future.**

Assistant Superintendent Vakkas presented a PowerPoint presentation illustrating the Cabinet's goals. President Keddell shared that these goals will be incorporated into the Board's goals.

9. Superintendent's Report

A. First reading of Board Policies:

1. Board Policy - #1120 – Community Relations – “Public Access to Records Under Public Officers Law Article 6” (first reading) – as attached.
2. Board Policy - #2160 – School Board Governance and Operations – “Board-Superintendent Code of Ethics” (first reading) – as attached.
3. Board Policy - #2161 – School Board Governance and Operations – “Code of Ethics for the Board and BOCES Employees” (first reading) – as attached.
4. Board Policy - #9110 – Personnel & Negotiations – “Salary for Non-Unit Employees” (first reading) – as attached.

B. Update – District Superintendent Frame shared the following information:

- **Every Student Succeeds Act (ESSA):** 11/2 is our forum; 30 attending; many more were invited; public forums are in February.
- **SED update – topics discussed:**
 - Advocacy for change in CTE teachers' salaries – currently there is a cap.
 - Recommendations for state aide and legislative proposals.
 - Athletic eligibility regulations.
 - Facilities updates: DS group's proposal – couple of BOCES participate in third party review to speed process.
 - CTE transition certification pathways.

EXECUTIVE SESSION

17-046

Upon the motion of Peoples, seconded by Bulkley, it is resolved to move to executive session at 7:16 p.m. to discuss ten employment history matters concerning particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION

17-047

Upon the motion of Wheeler, seconded by Scott, it is resolved to move to open session at 7:30 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

17-048

Upon the motion of Peoples, seconded by Wheeler, it is resolved to adjourn the meeting at 7:40 p.m.

CARRIED UNANIMOUSLY

Next Meetings

Meeting	Date/Time	Location
Regular	12/06/16, 5:30 p.m.	<ul style="list-style-type: none">• Tour of Bush Campus, immediately prior to meeting• Bush Education Ctr., Bldg. 1, DL Room
Regular	1/03/17, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room

Respectfully Submitted,

tmw
November 10, 2016

Tina M. Watson
Deputy Board Clerk