

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting Coopers Education Center, Bldg. 8, DL Room	Tuesday, February 7, 2017 5:30 p.m.
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PRESENT: Apgar, Dlugos, Keddell, Learn, Lemmon, Moss, Peoples, Scott, Wheeler

ABSENT: Bulkley, Everett

ALSO PRESENT: District Superintendent Frame; Cabinet Members: Bentley, Johnson, Manning, Moschetti, Munson, Perry, Saglibene, Vakkas, Weinman; Board Clerk Taylor

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:32 p.m.

2. PRIVILEGE OF THE FLOOR

Board Member Moss commented on the new "Board Briefing" newsletter that Board Clerk Taylor put together, stating that it was nicely done, informative, and easy to read.

Board President Keddell reminded the Board of two upcoming events: Legislative Event on February 27 and the Adult Literacy (GED) Graduation on February 22.

District Superintendent Frame stated that the events list is currently being updated and will be sent out to the Board soon for sign-ups.

3. ACCEPTANCE OF THE AGENDA

Upon the motion of Apgar, seconded by Learn, it is resolved to accept the agenda as presented.

17-066
CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

Upon the motion of Lemmon, seconded by Dlugos, it is resolved to approve the following consensus items:

17-067

A. Approval of Minutes

- 1. Regular Board Meeting – January 3, 2017

B. Treasurer's Reports

- 1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – November 2016
- 2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – December 2016
- 3. Student Activities – Bush Education Center – 10/01/16-12/31/16
- 4. Student Activities – Coopers Education Center – 10/01/16-12/31/16
- 5. Student Activities – Wildwood Education Center – 10/01/16-12/31/16

C. Internal Claims Auditor's Report – December 2016, as attached

CARRIED UNANIMOUSLY

5. FINANCE

Sarah Vakkas and Brian Bentley presented information on Item G. (attached).

17-068

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Learn, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2016-2017:

Item#	CoSer#	Title	In the Amount of
100-17	339.693	Itinerant-Diagnostic Service w/TST BOCES	\$980
101-17	406.693	Equivalent Attendance w/TST BOCES	\$292

These establishments will be supported as follows:

100-17	339.693	Horseheads: \$980
101-17	406.693	Spencer-Van Etten: \$292

2. Budget Increases for 2016-2017:

Item#	CoSer#	Title	Increase	From	To
102-17	302.494	Itinerant-HNCP: Other w/Monroe #1 BOCES	\$ 1,217	\$ 3,359	\$ 4,576
103-17	303.000	Itinerant-Art	\$ 2,749	\$ 96,248	\$ 98,997
104-17	305.000	Itinerant-Physical Therapy	\$ 40,148	\$ 335,076	\$ 375,224
105-17	312.000	Itinerant-School Psychologist	\$ 68,695	\$ 365,118	\$ 433,813
106-17	316.000	Itinerant-Home & Career Skills	\$ 9,246	\$ 81,066	\$ 90,312
107-17	324.000	Itinerant-Occupational Therapy	\$ 6,362	\$ 606,264	\$ 612,626
108-17	327.000	Itinerant-Teacher of the Deaf	\$ 52,020	\$ 113,144	\$ 165,164
109-17	331.000	Itinerant-Consultant Teacher	\$ 59,811	\$ 562,072	\$ 621,883
110-17	416.494	Academic Prog., Spec. Fac. w/Monroe #1 BOCES	\$ 4,115	\$ 6,146	\$ 10,261
111-17	419.693	Academic Prog., Spec. Fac. w/TST BOCES	\$ 3,240	\$ 1,710	\$ 4,950
112-17	444.692	Chinese w/OHM BOCES	\$ 11,600	\$ 18,000	\$ 29,600
113-17	508.000	Library Services/Media	\$ 500	\$ 340,656	\$ 341,156
114-17	511.000	Printing	\$ 84,696	\$ 1,580,429	\$ 1,665,125
115-17	520.000	Comprehensive Support Services	\$ 84	\$ 72,144	\$ 72,228
116-17	522.000	Computer Service, Repair	\$ 1,470	\$ 332,540	\$ 334,010
117-17	550.591	Computer Service, Instruct. w/Erie 1 BOCES	\$ 5,419	\$ 974,171	\$ 979,590
118-17	605.000	Computer Service, Mgmt.	\$ 79,046	\$13,348,243	\$13,427,289
119-17	609.000	Safety/Risk Mgmt.	\$ 3,148	\$ 794,365	\$ 797,513
120-17	615.592	Planning Service, Mgmt. w/Questar III BOCES	\$ 3,500	\$ 81,570	\$ 85,070
121-17	616.594	Cooperative Bidding w/OCM BOCES	\$ 90	\$ 29,060	\$ 29,150
122-17	627.495	Staff Development, Clerical w/WFL BOCES	\$ 516	\$ 237	\$ 753
123-17	629.591	Computer Service, Mgmt. w/Erie 1 BOCES	\$ 58,960	\$ 3,333,700	\$ 3,392,660
124-17	659.591	Planning Service, Mgmt. w/Erie 1 BOCES	\$ 10,412	\$ 46,971	\$ 57,383

These increases will be supported as follows:

102-17	302.494	Canaseraga: \$744, Elmira: \$473
103-17	303.000	Alfred-Almond: \$1,999, Bradford: \$750
104-17	305.000	Addison: \$15,149, Alfred-Almond: (\$3,823), Arkport: \$3,720, Bradford: \$971, Campbell-Savona: \$17,753, Canaseraga: \$2,848, Canisteo-Greenwood: (\$13,933) Corning: \$6,324, Elmira Heights: (\$397), Jasper-Troupsburg: \$8,808, Odessa-Montour: (\$496), Waverly: (\$992), GV BOCES (Keshequa: \$4,216)
105-17	312.000	Addison: \$5,900, Alfred-Almond: \$5,900, Canaseraga: \$1,474, Corning: \$5,900, Elmira: \$18,861, Elmira Heights: \$20,336, Horseheads: \$4,424, Waverly: \$5,900
106-17	316.000	Bradford: \$9,929, Prattsburgh: (\$683)
107-17	324.000	Addison: \$6,181, Alfred-Almond: (\$4,917), Arkport: \$14,189, Bradford: (\$3,119) Campbell-Savona: (\$2,113), Canaseraga: (\$16,586), Canisteo-Greenwood: \$22,197 Corning: (\$3,597), Elmira Heights: (\$3,147), Horseheads: (\$1,799), Odessa-Montour: (\$6,476), GV BOCES (Keshequa: \$5,549)
108-17	327.000	Corning: \$32,821, Elmira: \$15,469, Hammondsport: (\$2,370), Watkins Glen: \$6,100
109-17	331.000	Addison: (\$27,839), Alfred-Almond: \$6,989, Arkport: \$4,738, Avoca: \$7,937, Bath: (\$13,697) Bradford: (\$23,543), Campbell-Savona: \$56,265, Canaseraga: \$17,620, Canisteo-Greenwood: (\$33,317), Corning: \$12,141, Elmira: (\$5,923), Elmira Heights: \$4,738, Hammondsport: \$2,665, Hornell: (\$2,371), Horseheads: \$7,255 Jasper-Troupsburg: \$34,204, Waverly: (\$6,485), CAEW BOCES (Andover: \$1,850) WFL BOCES (Naples: \$16,584)
110-17	416.494	Bath: \$164, Canaseraga: \$494, Hornell: \$3,457
111-17	419.693	Corning: \$720, Elmira: \$810, Spencer-Van Etten: \$720, Watkins Glen: \$450, Waverly: \$540
112-17	444.692	Addison: \$1,200, Watkins Glen: \$10,400
113-17	508.000	Bradford: \$500
114-17	511.000	Addison: \$3,136, Arkport: \$963, Avoca: \$206, Bath: \$1,616, Bradford: \$213, Campbell-Savona: \$1,586, Canaseraga: \$448, Canisteo-Greenwood: \$345 Corning: \$31,914, Elmira: \$21,882, Elmira Heights: \$1,031, Hammondsport: \$1,066, Hornell: \$478, Horseheads: \$5,153, Odessa-Montour: \$1,530 Prattsburgh: \$275, Spencer-Van Etten: \$223, Watkins Glen: \$328, Waverly: \$10,397, Misc. Revenue: \$1,906 (Notre Dame: \$334, Saint Mary Our Mother School: \$356, Steuben County: \$1,216)
115-17	520.000	Addison: \$14, Bradford: \$14, Campbell-Savona: \$14, Hornell: \$14, Odessa-Montour: \$28
116-17	522.000	Odessa-Montour: \$1,470
117-17	550.591	Alfred-Almond: (\$2,146), Arkport: (\$2,173), Avoca: (\$1,040), Bath: (\$573), Canaseraga: \$848, Canisteo-Greenwood: \$3,885, Corning: \$128, Hammondsport: \$6,057, Hornell: \$305, Jasper-Troupsburg: \$128

118-17	605.000	Spencer-Van Etten: \$2,960, Misc. Revenue: \$76,086 (DASA: \$1,301, SAVE: \$5,259, Autism: \$152, Schuyler County: \$30,812, E-Rate: Districts \$28,383, E-Rate: BOCES: \$10,179)
119-17	609.000	Watkins Glen: \$3,148
120-17	615.592	Bradford: \$3,500
121-17	616.594	Elmira: \$90
122-17	627.495	Avoca: \$344, Bath: \$172
123-17	629.591	Alfred-Almond: \$590, Arkport: \$1,352, Avoca: (\$80), Canaseraga: (\$260), Canisteo-Greenwood: \$5,099, Hammondsport: \$8,806, Hornell: \$34,278, Jasper-Troupsburg: \$9,111, Prattsburgh: \$64
124-17	659.591	Alfred-Almond: \$3,675, Bath \$6,737

3. Budget Decreases for 2016-2017:

Item#	CoSer#	Title	Decrease	From	To
125-17	251.493	Staffing 1:6:1 w/GV BOCES	\$ 105,740	\$ 124,240	\$ 18,500
126-17	301.000	Itinerant Music	\$ 1,612	\$ 138,330	\$ 136,718
127-17	304.000	Itinerant Visually Impaired	\$ 29,299	\$ 230,218	\$ 200,919
128-17	304.001	Itinerant Visually Impaired (Braille Prep)	\$ 20,450	\$ 48,790	\$ 28,340
129-17	307.000	Itinerant-English as a Second Language	\$ 17,936	\$ 435,343	\$ 417,407
130-17	309.000	Itinerant-Speech Improvement	\$ 51,062	\$ 536,214	\$ 485,152
131-17	310.000	Itinerant-Speech Impaired	\$ 13,383	\$ 374,861	\$ 361,478
132-17	313.000	Itinerant-Interpreter for the Deaf	\$ 11,310	\$ 248,355	\$ 237,045
133-17	320.000	Itinerant-Supervisor: Special Education Program	\$ 66,285	\$ 66,459	\$ 174
134-17	326.000	Itinerant-Hard of Hearing	\$ 34,436	\$ 251,239	\$ 216,803
135-17	330.000	Itinerant-Nursing	\$ 3,816	\$ 66,491	\$ 62,675
136-17	332.000	Itinerant-School Social Worker	\$ 22,721	\$ 150,035	\$ 127,314
137-17	635.493	Negotiations w/GV BOCES	\$ 17,574	\$ 17,574	\$ 0

These decreases will be supported as follows:

125-17	251.493	Avoca: \$105,740
126-17	301.000	Alfred-Almond: (\$691), Arkport: (\$921)
127-17	304.000	Alfred-Almond: \$29,663, Arkport: (\$9,670), Bath: \$6,289, Campbell-Savona: (\$6,472), Elmira Heights: (\$6,472), Horseheads: (\$55,344), Spencer-Van Etten: (\$15,976), Watkins Glen: \$28,683
128-17	304.001	Elmira: \$3,156, Horseheads: (\$19,516), Spencer-Van Etten: (\$4,879), Watkins Glen: \$789
129-17	307.000	Arkport: (\$20,737), Bath: \$41,741, Elmira: (\$9,986), Elmira Heights: (\$5,567), Hornell: \$32, Horseheads: (\$1,638), Odessa-Montour: (\$10,591), Spencer-Van Etten: (\$1,998), Watkins Glen: (\$1,024), Waverly: (\$8,168)
130-17	309.000	Addison: (\$6,489), Arkport: \$21,094, Avoca: \$2,751, Bradford: (\$5,562), Canaseraga: (\$23,554), Corning: \$1,834, Elmira Heights: (\$6,489), Hammondsport: (\$15,147), Horseheads: (\$7,417), Odessa-Montour: (\$3,709), Prattsburgh: (\$6,460), Waverly: (\$7,417), GV BOCES (Keshequa: \$5,503)
131-17	310.000	Addison: (\$4,838), Corning: (\$1,709), Elmira: (\$1,709), Elmira Heights: (\$1,709), Horseheads: (\$1,709), Waverly: (\$1,709)
132-17	313.000	Elmira: (\$3,770), Hammondsport: (\$3,770), Horseheads: (\$3,770)
133-17	320.000	Elmira Heights: (\$22,095), Horseheads: (\$44,190)
134-17	326.000	Bath: (\$11,515), Bradford: \$3,054, Canisteo-Greenwood: \$15,105, Corning: (\$6,443), Elmira: (\$1,853), Hammondsport: (\$12,563), Horseheads: (\$13,220), Odessa-Montour: (\$6,914), Watkins Glen: \$766, Waverly: (\$853)
135-17	330.000	Hornell: (\$763), Horseheads: (\$3,053)
136-17	332.000	Elmira Heights: (\$9,738), Waverly: (\$12,983)
137-17	635.493	Canaseraga: \$17,574

4. Transfers within programs for 2016-2017

- Report all fund transfers for the period 10/1/2016-12/31/2016 as attached.
- Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u>	<u>TRANSFER</u>
			<u>IN</u>	<u>OUT</u>
445	P-TECH	A-445-5880-210-0-00 Equipment		\$ 25,000
		A-445-5880-400-0-00 Contract & Other	\$ 25,000	
		Total	\$ 25,000	\$ 25,000
513	Library Automation	A-513-6320-160-0-02 N-I Salaries		\$ 10,737
		A-513-6320-300-0-00 Supplies & Mat.	\$ 10,737	
		Total	\$ 10,737	\$ 10,737
605	Computer Service: Mgmt.	A-605-7710-400-V-53 Contract & Other		\$ 11,332
		A-605-7710-411-V-53 Telephone	\$ 11,332	
		Total	\$ 11,332	\$ 11,332

B. Federal Fund Establishments and Adjustments

1. Grant Increase for 2016-17:
 - a. School Library System Grant increased by \$32,883 from \$202,085 to \$234,968. This is for the rollover amount from 2015-2016.
2. Budget Establishment for 2016-17:
 - a. Extended School Year with Cattaraugus-Allegany BOCES budget established in the amount of \$8,634.50 for the period July 1, 2016 through June 30, 2017. Revenue for this budget comes from Canisteo-Greenwood Central School District.
3. Budget Increase for 2016-17:
 - a. Comprehensive Health and Wellness budget increased by \$674 from \$914 to \$1,588. Revenue for this program comes from DASA registration fees.

C. Purchasing

1. Approval of Resolution, as attached, for the Installment Purchase Agreement for Computers, Monitors and Cart in the amount of \$90,000 for Addison Central School District.

D. Authorization to Pay the Following Membership Dues

1. Hornell Chamber of Commerce dues for the amount of \$250 for 2017 for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

E. Acceptance of Donation

1. 4,900 lbs. of scrap steel to the Bush Campus Welding Program from Nucor Vulcraft of NY, P.O. Box 280, Chemung, NY 14825.

F. Fire Inspection Reports

1. Acceptance of the fire inspection reports for the Bush, Coopers and Wildwood campuses, as attached.

G. Permission to Sell

Request permission to sell the following (21) BOCES fleet vehicles:

2004 Chevy 2500 Pick Up Truck with Plow	CT-8
2005 Chrysler Van	CC-34
2005 Ford Focus	CA-44
2005 Chrysler Van	WA-13
2006 Ford Taurus	CA-42
2006 Ford Taurus	WA-50
2007 Chevy Malibu	CA-52
2007 Chevy Van	CA-53
2007 Chevy Malibu	CA-54
2008 Chevy Impala	CA-59
2008 Chevy Impala	A-57
2008 Chevy Impala	CA-94
2008 Chevy Impala	CA-66
2008 Chevy Impala	CA-65
2009 Jeep Grand Cherokee	WT-27
2009 Chevy Impala	WA-69
2010 Chevy Impala	CA-78
2010 Chevy Impala	A-79
2011 Chevy Impala	A-88
2011 Chevy Impala	A-86
2011 Chevy Impala	A-88

H. Activities Club

1. Opening the following club at the Bush Campus:
 - a. The Broad Horizon's Academy School Spirit Fund, the Club Advisor is Sandra McCracken.

CARRIED UNANIMOUSLY

6. PERSONNEL

17-069

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Peoples, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. **Diane Habeck**
Position: **Education Grant Specialist**
Effective: end of day March 30, 2017
Date of Hire: November 7, 2005
2. **David Bly**
Position: **Operations Communication Specialist**
Effective: end of day June 23, 2017
Date of Hire: March 22, 1993
3. **Barbara Soderblom**
Position: **Teacher Aide**
Effective: end of day June 30, 2017
Date of Hire: October 12, 1993

B. Resignations

1. **Kevin Scott**
Position: **Cook Manager**
Effective: end of day January 6, 2017
Date of Hire: September 1, 2015
Reason: other employment
2. **Susan Kilmer**
Position: **Senior Account Clerk**
Effective: end of day January 20, 2017
Date of Hire: September 30, 2008
Reason: personal reasons
3. **Krislyn Manwaring**
Position: **Teacher Aide**
Effective: end of day January 20, 2017
Date of Hire: October 1, 2015
Reason: personal reasons
4. **Heather Wakeley**
Position: **Cook Manager**
Effective: end of day January 20, 2017
Date of Hire: August 29, 2007
Reason: personal reasons
5. **Jessica Jernberg**
Position: **Teacher Aide**
Effective: end of day February 1, 2017
Date of Hire: January 5, 2017
Reason: personal reasons

C. Increase or Decrease to Positions

1. **Teacher, Deaf and Hearing Impaired**, one 10 month, school calendar position, **increased** from .65 FTE to **1.0 FTE**, effective November 28, 2016, due to the increase in districts' requests for services.
2. **Adult Literacy Instructor**, one 12 month, Unclassified position, **increased** from time-sheet to **1.0 FTE**, effective January 23, 2017, due to the increase in districts' requests for services.
3. **Career Education Resource Specialist**, one 10 month, school calendar, Competitive Civil Service position, **decreased** from 1.0 FTE to **19 hours/week, time-sheet basis**, effective February 6, 2017, due to being unreachable on the Civil Service exam of that title.

D. Increase or Decrease in Assignments

1. Molly Aiello

Position: **Teacher, Deaf and Hearing Impaired**, 10 month, school calendar position, **Temporary increase**
Effective: November 28, 2016 through June 23, 2017
Increase: from .65 FTE **to 1.0 FTE**
Certification Status: Not Certified; Deaf and Hard of Hearing required
Salary: \$42,276.00 per year, prorated (step 1)
Reason: due to the increase in districts' requests for services

2. Maryanne Kinney

Position: **Adult Literacy Instructor**, 12 month position, Unclassified, Non-Tenured appointment
Effective: January 23, 2017
Increase: from time-sheet basis to **1.0 FTE**
Certification Status: Adult Education Certificate, Literacy & GED Preparation Instructor, August 6, 2016 through August 31, 2019
Salary: \$42,000.00 per year, prorated
Reason: due to the increase in districts' requests for services

3. Joann Costley

Position: **Career Education Resource Specialist**, 10 month, school calendar, Competitive Civil Service position
Effective: February 6, 2017
Decrease: 1.0 FTE to **19 hours per week, time-sheet basis**
Salary: \$13.00 per hour
Reason: due to being unreachable on the Civil Service exam of that title

E. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Carlie Ellison

Position: **Occupational Therapist**, full-time (1.0 FTE), 10 month, school calendar position, Civil Service Competitive, **Probationary** appointment
Effective: December 6, 2016
Probationary Period: December 6, 2016 through February 13, 2018
Civil Service List #: Continuous Recruitment
Salary: no change in salary

2. Pamela Wheat

Position: **Computer Operations Specialist**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: December 6, 2016
Probationary Period: December 6, 2016 through February 28, 2017
Civil Service List #: 18414
Salary: \$62,000.00 per year, prorated

F. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Debra Dupuy

Position: **Supervisor of Printing Services**
Permanent Date: March 2, 2017

2. Scott Semski

Position: **Working Foreperson**
Permanent Date: March 7, 2017

3. Martha Clark

Position: **School Business Executive, CBO**
Permanent Date: February 28, 2017

4. **Teresa Dean**
Position: **Payroll Specialist**
Permanent Date: February 28, 2017

5. **Pamela Wheat**
Position: **Computer Operations Specialist**
Permanent Date: February 28, 2017

6. **Jennie Adriaansen**
Position: **Senior Account Clerk**
Permanent Date: March 2, 2017

G. Creation of Positions

1. **Teacher, ABL**, part-time, time-sheet basis, 12 month position, effective December 31, 2016, due to the increase in Districts' requests for services.
2. **Teacher Aide**, one full-time (1.0 FTE), 10 month, school calendar, Non-Competitive Civil Service position, effective January 31, 2017, due to the increase in Districts' requests for services.
3. **Teacher Aide**, one full-time (1.0 FTE), 10 month, school calendar, Non-Competitive Civil Service position, effective February 7, 2017, due to the increase in Districts' requests for services.

H. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. **Marlene Giammichele**
Position: **Teaching Assistant, Nurse Assisting**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: December 1, 2016
Location: Coopers Education Center
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant December 1, 2016 through January 31, 2020
Probationary Period: December 1, 2016 through November 30, 2020*
Salary: \$30,670.00 per year, prorated (step 1 + Credit Hour Stipend)

2. **Mark Schaffhouser**
Position: **Teaching Assistant, Special Education**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: January 3, 2017
Location: Bush Education Center
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant December 24, 2016 through January 31, 2020
Probationary Period: January 3, 2017 through January 2, 2021*
Salary: \$28,278.00 per year, prorated (step 1 + Credit Hour Stipend)

I. Amend Appointment, from the January 3, 2017 minutes, correcting effective date and probationary period, did not start when anticipated.

1. **Benjamin Link**
Position: **STEM Curriculum Mentor**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: from January 15, 2017 to **January 17, 2017**
Location: Bath High School, STEM
Education: Master of Science, Education, Alfred State University
Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data
Certification: Professional, Early Childhood Education (Birth-

Grade 2), Issued February 1, 2012; Professional, Childhood Education (Grades 1-6), Issued February 1, 2012

Probationary Period: from January 15, 2017 through January 14, 2021 to **January 17, 2017 through January 16, 2021***

Experience: 9 years' experience

Salary: \$56,228.00 per year (step 10 + Graduate Credit Hour Stipend + Permanent Certification Stipend)

Reason for Appt: due to an internal transfer

J. Change in Civil Service Appointments

1. **Lindsey Tice**

Position: from Senior Account Clerk to **Principal Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment, Civil Service List # 63487

Effective: January 3, 2017

Location: Bush Education Center

Education: Bachelor of Science, Business Administration, Elmira College

Probationary Period: January 3, 2017 through January 2, 2018

Experience: 3 years' related experience

Salary: \$19.38 per hour (grade 13, step 2)

Reason for Appt: due to a retirement and the realignment of duties

2. **Benjamin Hourihan**

Position: from Custodian to **Groundskeeper**, full-time (1.0 FTE), 12 month position, Non-Competitive Civil Service, **Probationary** appointment

Effective: January 9, 2017

Location: Bush Education Center

Education: High School Diploma, Elmira CSD

Probationary Period: January 9, 2017 through January 8, 2018

Experience: 14 years' related experience

Salary: \$17.41 per hour (grade 4, step 10)

Reason for Appt: due to a retirement

K. Appointments

1. **Katrina Keefe**

Position: **STEM Curriculum Mentor**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: January 4, 2017

Location: Science Center

Education: Master of Science, General Education, Elmira College

Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data

Certification: Permanent, Nursery, Kindergarten & Grades 1-6, February 1, 1999

Probationary Period: January 4, 2017 through January 3, 2021*

Experience: 15 years' teaching experience

Salary: \$57,008.00 per year, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend)

Reason for Appt: due to an internal transfer

2. **Stacey Lunger**

Position: **Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment, Civil Service List # DCAC1116

Effective: January 17, 2017

Location: Central Business Office

Education: High School Diploma, Horseheads CSD

Probationary Period: January 17, 2017 through January 16, 2018

Experience: 24 years' related experience

Salary: \$15.24 per hour (grade 5, step 4)

Reason for Appt: due to an internal transfer

- 3. Jessica Jernberg**
 Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
 Effective: January 5, 2017
 Location: Cohen Middle School, Elmira Heights CSD
 Education: Associate in Applied Science, Business Administration, Corning Community College
 Probationary Period: January 5, 2017 through March 15, 2018
 Experience: no related experience
 Salary: \$9.70 per hour
 Reason for Appt: due to a resignation
- 4. Rachael Sutryk**
 Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
 Effective: January 23, 2017
 Location: Savona Elementary School, Campbell-Savona CSD
 Education: High School Diploma, Addison CSD
 Probationary Period: January 23, 2017 through April 2, 2018
 Experience: no related experience
 Salary: \$9.70 per hour
 Reason for Appt: due to a resignation
- 5. Breann Swimelar**
 Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
 Effective: January 25, 2017
 Location: Savona Elementary School, Campbell-Savona CSD
 Education: High School Diploma, Canisteo-Greenwood CSD
 Probationary Period: January 25, 2017 through April 4, 2018
 Experience: no related experience
 Salary: \$9.70 per hour
 Reason for Appt: due to an internal transfer
- 6. Marissa Cruttenden**
 Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
 Effective: January 31, 2017
 Location: Thomas E. Edison High School, Elmira Heights CSD
 Education: High School Diploma, Horseheads CSD
 Probationary Period: January 31, 2017 through April 10, 2018
 Experience: no related experience
 Salary: \$9.70 per hour
 Reason for Appt: due to the increase in Districts' requests for services
- 7. Stephanie Hatch**
 Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
 Effective: February 6, 2017
 Location: Cohen Middle School, Elmira Heights CSD
 Education: High School Diploma, Corning-Painted Post CSD
 Probationary Period: February 6, 2017 through April 16, 2018
 Experience: 3 years' related experience
 Salary: \$9.70 per hour
 Reason for Appt: due to an internal transfer
- 8. Meghan Costa**
 Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
 Effective: February 7, 2017
 Location: Savona Elementary School, Campbell-Savona CSD
 Education: High School Diploma, Campbell-Savona CSD
 Probationary Period: February 7, 2017 through April 17, 2018

Experience: no related experience
Salary: \$9.70 per hour
Reason for Appt: due to the increase in Districts' requests for services

L. Temporary Appointments

1. Eric Mastroberti

Position: **Teacher, ABL**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: December 31, 2016 through March 31, 2017
Location: Bush Education Center
Education: Bachelor of Science, Outdoor Adventure Leadership, Ithaca College
Certification: not certified
Salary: \$35.00 per hour, time-sheet, as needed basis
Reason for Appt: due to the increase in Districts' requests for services

2. Diane Tymoski

Position: **Shared Staff Evaluator**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: January 3, 2017 through June 30, 2017
Location: Elmira CSD
Education: Certificate of Advanced Studies, Administration, SUNY Cortland
Certification: Permanent, School Administrator/Supervisor, September 1, 2000
Salary: \$325.00 per day, time-sheet, as needed basis
Reason for Appt: due to a leave of absence

3. Gary Astles

Position: **Shared Staff Evaluator**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: January 11, 2017 through June 30, 2017
Location: Waverly CSD
Education: Certificate of Advanced Studies, Administration, SUNY Brockport
Certification: Permanent, School Administrator/Supervisor, February 1, 1985
Salary: \$325.00 per day, time-sheet, as needed basis
Reason for Appt: due to a leave of absence

4. Maureen Troccia

Position: **Computer Services Program Aide**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Temporary** appointment
Effective: January 17, 2017 through June 30, 2017
Location: Bush Education Center
Education: High School Diploma, Elmira CSD
Experience: 2 years' related experience
Salary: \$13.62 per hour (grade 1, step 2)
Reason for Appt: due to temporary grant funding

5. Kimberly Mathers

Position: **Principal Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Lateral transfer from Chemung County, Temporary** appointment, pending reinstatement to permanent status
Effective: January 23, 2017
Location: Central Business Office
Education: Associate in Applied Science, Accounting, Corning Community College
Experience: 19 years' related experience
Salary: \$19.95 per hour (grade 13, step 4)
Reason for Appt: due to the realignment of duties

6. Jennifer Graham

Position: **School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: February 3, 2017 through June 23, 2017
 Location: Corning-Painted Post CSD
 Education: Master of Social Work, Social Work, SUNY Binghamton
 Certification: Not Certified, requires School Social Worker
 Experience: 1 year experience
 Salary: \$42,276.00 per year, prorated (step 1)
 Reason for Appt: due to a retirement

M. Medicaid Oversight Stipend, September 6, 2016 through June 23, 2017, Stipend of \$1,000 per year

1. **Mary Jo Perkins, Registered Nurse**, oversight of LPNs

N. Annual Stipends, effective January 3, 2017 through June 23, 2017, Stipend \$1,500, prorated

1. **Career Development Council**

a. **Deborah Lynch**, Team Leader

O. Mentoring Stipend, Stipend of \$846 per year, prorated, effective December 1, 2016 through June 23, 2017

1. **Kathy Morris** mentoring **Heather Hoyer**

*“To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.”

P. Report of Temporary and Substitute Personnel, as attached

CARRIED UNANIMOUSLY

7. PROGRAM

17-070

Field Trips

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Apgar, it is resolved to approve the following field trips:

A. Field Trip for Bush, Coopers, and Wildwood Education Centers, Auto Tech/Auto Body Program, as attached

B. Field trip for Bush, Coopers, and Wildwood Education Centers, Skills USA Program, as attached

C. Field trip for Broad Horizons Academy, as attached

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT’S REPORT

A. Preferred Educational Future

Board President Keddell asked Sarah Vakkas how things are going with P-Tech now that the first semester has finished. Sarah stated that there are data meetings coming up that will determine how P-Tech is working for the students. She will share this information in the near future.

District Superintendent Frame and Sarah Vakkas talked with SED about the P-Tech grant. SED is giving more allowance to districts for participation in the grant. BOCES can offer recruitment into the P-Tech program to districts not originally in

the MOU. Other BOCES are interested in our program as well. Originally, districts had to sign up immediately in order to participate.

9. SUPERINTENDENT'S REPORT

A. Acceptance of Board of Education Goals, as attached

17-071

Upon the motion of Scott, seconded by Learn, it is resolved to accept the Board of Education Goals, as presented.

CARRIED UNANIMOUSLY

B. SED Update

District Superintendent Frame reported the following:

- He and cabinet members have been out on budget development meetings in the school districts. The group goes through the administrative budget, which is the component that all school districts vote on. He and Margaret showed what they present to the districts, including the capital budget, reserve funds, BEDS enrollment across the region, and aid ratios. They discuss the detailed services that each district is purchasing.

Board President Keddell asked if there were any new common themes that districts are inquiring about. Steve Manning said that 1:1 device integration is coming up a lot. Linda Perry stated that the CDOS pathway is coming up more. Chris Weinman stated that the Summer of Innovation is in the planning stages and they are looking at districts offering various programs. Districts are asking for middle and elementary models for summer school. After-school credit recovery has been another request.

Jim noted that districts have signed up for an alternative high school in the eastern area of BOCES, curriculum staff are reaching out to other districts in other BOCES to offer services, Dundee School District will be using our food service program and Penn Yan may follow suit in the following year. Even though the area enrollment is declining, BOCES enrollment is increasing through various programs that we offer.

- In a 51-50 vote, Betsy DeVos was confirmed as Education Secretary. There are legitimate concerns about major changes that could come at the federal level.
- Jim distributed an in-depth SED update to the Board.

EXECUTIVE SESSION

17-072

Upon the motion of Apgar, seconded by Dlugos, it was resolved to move to Executive Session at 6:26 p.m. to discuss nine employment matters concerning particular persons and three negotiations matters.

CARRIED UNANIMOUSLY

OPEN SESSION

17-073

Upon the motion of Moss, seconded by Apgar, it was resolved to move to open session at 6:40 p.m.

CARRIED UNANIMOUSLY

PERSONNEL MATTER

17-074

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Apgar, the following personnel action is hereby taken:

RESOLVED, that the BOCES Board of Education does hereby authorize the BOCES to effectuate the agreement between the BOCES and Employee Number 22614, dated February 7, 2017 as a resolution of disputed claims.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

17-075

Upon the motion of Dlugos, seconded by Wheeler, it was resolved to adjourn the meeting at 6:49 p.m.

CARRIED UNANIMOUSLY

NEXT MEETINGS

Meeting	Date/Time	Location
Regular	3/7/17, 5:30 p.m.	Coopers Education Center, Bldg. 8, DL Room
Regular	4/4/17, 5:30 p.m.	Coopers Education Center, Bldg. 7, Computer Room
Annual	4/4/17, 6:00 p.m.	Coopers Education Center, Bldg. 7, Cafeteria

Respectfully Submitted,

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February 9, 2017

Kathleen E. Taylor
Board Clerk
