

Schuyler-Steuben-Chemung-Tioga-Allegany  
Board of Cooperative Educational Services  
9579 Vocational Drive, Painted Post, New York 14870-9518  
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

<b>Regular Board Meeting</b> <b>Coopers Education Center, Bldg. 8, DL Room</b>	<b>Tuesday, March 7, 2017</b> <b>5:30 p.m.</b>
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**PRESENT:** Apgar, Bulkley, Dlugos, Everett, Keddell, Learn, Moss, Peoples, Scott, Wheeler

**ABSENT:** Lemmon

**ALSO PRESENT:** District Superintendent Frame, Board Clerk Taylor  
Cabinet Members: Cardona, Johnson, Manning, Moschetti, Munson, Perry, Saglibene, Vakkas, Weinman

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:30 p.m.

**2. PRIVILEGE OF THE FLOOR**

Chris Weinman attended the SkillsUSA Regional Competition at Alfred State College. All three BOCES campuses participated and students/teams placed many times in the events. Students were very professional and very excited about their accomplishments. Chris will follow up with a full report on placements.

Board Member Bulkley reported on the Legislative Event held on February 27. He also asked questions about budget planning, recovery schools, and internet access on school buses.

**3. ACCEPTANCE OF THE AGENDA WITH ADDENDA**

Upon the motion of Moss, seconded by Apgar, it is resolved to accept the agenda with addenda. **17-076**

**CARRIED UNANIMOUSLY**

**4. CONSENSUS ITEMS**

Upon the motion of Learn, seconded by Apgar, it is resolved to approve the following consensus items: **17-077**

**A. Approval of Minutes**

1. Regular Board Meeting – February 7, 2017

**B. Treasurer’s Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – January 2017

**C. Internal Claims Auditor’s Report – January 2017**

**CARRIED UNANIMOUSLY**

**5. FINANCE**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Bulkley, it is resolved that the following finance actions are hereby taken: **17-078**

**A. General Fund Establishments and Adjustments**

1. Budget Establishment for 2016-2017:

Item#	CoSer#	Title	In the Amount of
138-17	540.698	Staff Development w/Putnam BOCES	\$875

This establishment will be supported as follows:

138-17	540.698	Corning: \$875
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2. Budget Increases for 2016-2017:

Item#	CoSer#	Title	Increase	From	To
139-17	416.494	Acad. Prog. Special Fac. w/Monroe #1 BOCES	\$ 567	\$ 10,261	\$ 10,828
140-17	419.693	Acad. Prog. Special Fac. w/TST BOCES	\$ 630	\$ 4,950	\$ 5,580
141-17	511.000	Printing	\$ 28,097	\$ 1,665,125	\$ 1,693,222
142-17	528.000	Career Development Council	\$ 14,741	\$ 559,545	\$ 574,286
143-17	550.591	Computer Service: Instruct. w/Erie 1 BOCES	\$ 24,842	\$ 979,590	\$ 1,004,432
144-17	605.000	Computer Service: Mgmt.	\$ 15,422	\$ 13,427,289	\$ 13,442,711
145-17	629.591	Computer Service: Mgmt. w/Erie 1 BOCES	\$ 23,248	\$ 3,392,660	\$ 3,415,908
146-17	633.493	Employee Benefit Coord. w/GV BOCES	\$ 19,077	\$ 49,556	\$ 68,633
147-17	646.491	Computer Service: Mgmt. w/Nassau BOCES	\$ 5,222	\$ 22,806	\$ 28,028
148-17	651.495	Computer Service: Mgmt. w/WFL BOCES	\$ 2,522	\$ 1,534	\$ 4,056

These increases will be supported as follows:

139-17	416.494	Bath: \$567
140-17	419.693	Corning: \$630
141-17	511.000	Addison: \$489, Alfred-Almond: \$101, Arkport: \$141, Avoca: \$78, Bath: \$747, Bradford: \$146, Canaseraga: \$375, Corning: \$12,855, Elmira: \$4,455, Elmira Heights: \$544, Hornell: \$312, Horseheads: \$2,605, Odessa-Montour: \$431, Prattsburgh: \$222, Spencer-Van Etten: \$142, Watkins Glen: \$202, Waverly: \$3,143, Misc. Revenue: \$1,109 (Saint Mary Our Mother School: \$126, Steuben County: \$983)
142-17	528.000	Hornell: \$14,741
143-17	550.591	Alfred-Almond: \$13,711, Arkport: (\$3,594), Avoca: \$10,007, Canisteo-Greenwood: \$1,110, Hammondsport: \$86, Jasper-Troupsburg: \$3,522
144-17	605.000	Horseheads: \$15,422
145-17	629.591	Alfred-Almond: \$2,012, Arkport: \$2,838, Avoca: \$2,649, Bath: (\$4,021), Canisteo-Greenwood: \$15,718, Hammondsport: \$3,993, Jasper-Troupsburg: \$59
146-17	633.493	Bath: \$19,077
147-17	646.491	Corning: \$5,222
148-17	651.495	Prattsburgh: \$2,522

3. Transfers within programs for 2016-2017

a. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
605	Computer Service: Mgmt.	A-605-7710-150-L-18 Certified Salaries		\$ 15,000
		A-605-7710-400-E-01 Contract & Other		\$ 22,111
		A-605-7710-200-8-18 Equipment	\$ 15,000	
		A-605-7710-400-9-01 Contract & Other	\$ 22,111	
		<b>Total</b>	<b>\$ 37,111</b>	<b>\$ 37,111</b>
732	1:1 Aides-Multiple Options	A-732-4020-456-0-00 Mileage Expense		\$ 40,416
		A-732-4220-168-0-00 Teacher Aide	\$ 39,000	
		A-732-4220-801-0-00 Post Employment	\$ 1,157	
		A-732-4220-814-0-00 Disability Ins.	\$ 259	
		<b>Total</b>	<b>\$ 40,416</b>	<b>\$ 40,416</b>

**B. Federal Fund Establishments and Adjustments**

1. Budget Establishments for 2016-17:

- Title 1, Part D, Neglected and Delinquent Grant established in the amount of \$51,453 for the period September 1, 2016 through August 31, 2017 as attached. Approval was received on February 17, 2017.
- TABE (Test of Adult Basic Education) Steuben County contract for services accepted and the budget established in the amount of \$20,000 for the period January 1, 2017 through December 31, 2017 as attached. Approval was received on February 16, 2017.

**C. Purchasing**

- Permission to bid the following items:
  - Print Shop Paper and Supplies for the GST BOCES Print Shop.
  - Internet Service providers through the E-rate process.

2. Permission to issue an RFP for the following:
  - a. Dark fiber connections between Bush Building 4 and P-TECH location and between Bush Building 4 and BOCES offices at Bath High School.
  - b. Dark fiber or managed Ethernet connection between the GST regional network (Bush, Coopers or Wildwood) and Adult Education facility in Hornell (location to be determined).
  - c. Dark fiber or managed Ethernet connection between Bush Building 4 and Adult Education dental program in Elmira area (location to be determined).

**D. Approval of Cost Methodology for 2017-2018, as attached**

CARRIED UNANIMOUSLY

**6. PERSONNEL**

17-079

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Everett, it is resolved that the following personnel actions are hereby taken:

**A. Resignation**

**1. Christopher Campanelli**

Position:	<b>Operations Communication Specialist</b>
Effective:	end of day March 3, 2017
Date of Hire:	December 5, 2016
Reason:	other employment

**B. Increase to Position**

1. **Career Education Resource Specialist**, one part-time, time-sheet basis, 10 month, school calendar position, increased to **.75 FTE**, effective February 27, 2017, due to the increase in districts' requests for services.

**C. Increase in Assignment**

**1. Alisa Wright**

Position:	<b>Career Education Resource Specialist</b> , part-time, 10 month, School Calendar, Competitive Civil Service, Probationary appointment
Increase:	from 19 hours/week, time-sheet basis to <b>.75 FTE</b>
Effective:	February 27, 2017
Civil Service List #:	69533
Probationary Period:	September 6, 2016 through November 14, 2017, continuing from part-time position
Salary:	\$13.00 per hour
Reason:	due to the increase in districts' requests for services

**D. Civil Service Permanent Appointments**, due to successful completion of Probationary Period, no change in salary

**1. Marlowe Lowe**

Position:	<b>Printing Clerk</b>
Permanent Date:	March 14, 2017

**2. Sue Byron**

Position:	<b>Teacher Aide</b>
Permanent Date:	March 14, 2017

**3. Martina Hartigan**

Position:	<b>Computer Program Assistant</b>
Permanent Date:	March 16, 2017

**4. Robert Santiago**

Position:	<b>Operations Communication Specialist</b>
Permanent Date:	March 18, 2017

**5. Cynthia Dubots**

Position:	<b>Career Education Resource Specialist</b>
Permanent Date:	March 21, 2017

**6. Stacey Yee**

Position:	<b>Licensed Practical Nurse</b>
Permanent Date:	March 21, 2017

**7. Neeta Prasad**  
Position: **Computer Services Program Aide**  
Permanent Date: March 22, 2017

**E. Tenure Appointments**, due to successful completion of Probationary Period, no change in salary

- 1. Jennifer Good**  
Position: Teacher, Special Education  
Tenure Area: Education of Children with Handicapping Conditions – General Special Education  
Effective Date of Tenure: March 10, 2017  
Certification Status: Initial, Students with Disabilities – Gr 7-12 – Generalist, September 1, 2012 through August 31, 2017
- 2. Kassandra Box**  
Position: Teacher, Special Education  
Tenure Area: Education of Children with Handicapping Conditions – General Special Education  
Effective Date of Tenure: March 17, 2017  
Certification Status: Initial, Students with Disabilities – Gr 1-6, September 1, 2012 through August 31, 2017
- 3. Amy Zeches-McCawley**  
Position: Teaching Assistant, Special Education  
Tenure Area: Teaching Assistant  
Effective Date of Tenure: March 19, 2017  
Certification Status: Professional, Early Childhood Education (Birth-Grade 2), September 1, 2012
- 4. Sheena Graham**  
Position: Teaching Assistant, Special Education  
Tenure Area: Teaching Assistant  
Effective Date of Tenure: March 21, 2017  
Certification Status: Level 3, Teaching Assistant, September 1, 2013

**F. Change from Temporary Appointment to Unclassified, Certified, Non-Tenured Appointment**, due to successful completion of certification requirements

- 1. Lois Immerman**  
Position: **Adult Literacy Instructor**, full-time (1.0 FTE), 12 month position, **Unclassified, Non-Tenured** appointment  
Effective: January 26, 2017  
Location: Bush Education Center  
Education: Bachelor of Art, Biology, Oberlin College  
Certification: Adult Education Certificate, Literacy and GED Preparation Instructor, January 26, 2017 through January 31, 2020  
Salary: no change in salary

**G. Change from Temporary Appointment to Part-time, Non-Tenured Appointment**, due to successful completion of certification requirements

- 1. Stacey Mullikin**  
Position: **Teaching Assistant, Cosmetology**, part-time (.48 FTE), 10 month, school calendar position, part-time, **Non-Tenured** appointment  
Effective: September 13, 2016  
Location: Wildwood Education Center  
Education: High School Diploma, Canisteo-Greenwood CSD  
Certification: Level 1, Teaching Assistant, September 13, 2016 through January 31, 2020  
Experience: 9 years' Cosmetology experience  
Salary: \$25,366.00 per year (step 1)

**H. Change from Civil Service Provisional Appointment to Probationary Appointment**, due to successful passing of Civil Service Exam

- 1. Sadie Palmieri**  
Position: **Education Grant Specialist**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment  
Effective: February 8, 2017

Probationary Period: February 8, 2017 through February 7, 2018  
Civil Service List #: 65345  
Salary: \$43,000.00 per year

**2. Tammy M. Miller**

Position: **Education Grant Specialist**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment  
Effective: February 9, 2017  
Probationary Period: February 9, 2017 through February 8, 2018  
Civil Service List #: 65345  
Salary: \$43,000.00 per year

**I. Change in Civil in Civil Service Appointment**

**1. John Marsh**

Position: from Painter to **Custodian**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment  
Civil Service List #: DCC0516  
Effective: February 21, 2017  
Probationary Period: February 21, 2017 through February 20, 2018  
Salary: \$15.23 per hour (Grade 4, Step 5)  
Reason: due to an internal transfer

**J. Amend Appointment Probationary Periods**, incorrectly stated in original BOE minutes

**1. November 1, 2016 BOE minutes**

**a. Noreen Pruden**

Position: **Teaching Assistant, Special Education**  
Probationary Period: changed from October 26, 2016 through October 23, 2020\* **to October 26, 2016 through October 25, 2020\***

**2. December 6, 2016 BOE minutes**

**a. Atheno Scavo**

Position: **School Social Worker**  
Probationary Period: changed from October 26, 2016 through October 26, 2020\* **to October 26, 2016 through October 25, 2020\***

**K. Amend Appointment Effective Date**, from the February 7, 2017 BOE minutes, employee did not start on expected original date

**1. Meghan Costa**

Position: **Teacher Aide**  
Effective: from February 7, 2017 to **February 27, 2017**  
Probationary Period: changed from February 7, 2017 through April 17, 2018 **to February 27, 2017 through May 7, 2018**

**L. Creation of Position**

**1. Career Education Resource Specialist**, one part-time, time-sheet basis, 10 month, school calendar, Non-Competitive Civil Service position, effective February 27, 2017, due to the increase in Districts' requests for services.

**2. Instructional Support Teacher**, twenty-one (21), full-time (1.0), 10 month, school calendar positions, effective March 1, 2017, pursuant to Section 30-1.8(e) of the Rules of the Board of Regents.

**M. Change to Position Titles, Tenure Areas, and Months per Year Worked**,

transferring the title (as noted with the individual) **to Instructional Support Teacher**, and the current tenure area of Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data **or** Instructional Support Services in the Integration of Technology into Instructional Practices **to Instructional Support Services in Professional Development**, and changing the months per year worked from 11 months to **10 months**, with any additional work performed on a time-sheet basis, for the following Instructional Support personnel, pursuant to Section 30-1.8 (e) of the Rules of the Board of Regents, effective March 1, 2017, no change to salary, except where noted.

**1. Deidre Burchett**, from the title of STEM Curriculum Mentor, tenured September 4, 2014, seniority date of September 4, 2012.

2. **Kyle Colunio**, from the title of Instructional Support Specialist, probationary period of February 8, 2016 through February 7, 2019, seniority date of February 8, 2016, salary \$54,157.00 per year, prorated (step 9 + degree stipend + credit hour stipend).
3. **Steven Denaker**, from the title of STEM Curriculum Mentor, probationary period of September 6, 2016 through September 5, 2020, seniority date of September 6, 2016.
4. **Christine Gill**, from the title of Instructional Support Specialist, probationary period of November 1, 2016 through October 31, 2020, seniority date of November 1, 2016, salary \$58,954.00 per year, prorated (step 12 + degree stipend + credit hour stipend).
5. **Kristin Hunt-Noteware**, from the title of STEM Curriculum Mentor, tenured January 5, 2017, seniority date of January 5, 2015.
6. **Katrina Keefe**, from the title of STEM Curriculum Mentor, probationary period of January 4, 2017 through January 3, 2021, seniority date of January 4, 2017.
7. **Jennifer Leonberger**, from the title of STEM Curriculum Mentor, tenured September 2, 2016, seniority date of September 2, 2014.
8. **Maureen Liberto**, from the title of Curriculum Mentor, tenured September 6, 2012, seniority date of September 6, 2011.
9. **Benjamin Link**, from the title of STEM Curriculum Mentor, probationary period of January 17, 2017 through January 16, 2021, seniority date of January 17, 2017.
10. **Tiffany Mastroberti**, from the title of Curriculum Mentor, tenured September 4, 2014, seniority date of September 4, 2012.
11. **David Mayotte**, from the title of Instructional Support Specialist, tenured July 1, 2013, seniority date of July 26, 2010, salary \$52,401.00 per year, prorated (step 8 + degree stipend + credit hour stipend).
12. **Matthew Middlebrook**, from the title of Instructional Support Specialist, tenured August 20, 2004, seniority date of August 20, 2001, salary \$61,997.00 per year, prorated (step 14 + degree stipend + credit hour stipend).
13. **Michelle Schaut**, from the title of STEM Curriculum Mentor, tenured September 3, 2015, seniority date of September 3, 2013.
14. **Steven Smith**, from the title of Instructional Support Specialist, tenured August 14, 2003, seniority date of August 14, 2000, salary \$63,596.00 per year, prorated (step 15 + degree stipend + credit hour stipend).
15. **Paul Spara**, from the title of STEM Curriculum Mentor, tenured September 4, 2015, seniority date of September 4, 2012.
16. **Cheryl Tice**, from the title of Instructional Support Specialist, tenured July 1, 2004, seniority date of July 1, 2001, salary \$62,153.00 per year, prorated (step 14 + degree stipend + credit hour stipend).
17. **Ryan Wassink**, from the title of STEM Curriculum Mentor, probationary period of September 30, 2016 through September 29, 2019, seniority date of September 30, 2016.
18. **Lisa Zimar**, from the title of Instructional Support Specialist, tenured March 4, 2011, seniority date of March 4, 2008, salary \$55,756.00 per year, prorated (step 10 + degree stipend + credit hour stipend).
19. **Rebecca Bowers**, from the title of STEM Curriculum Mentor, tenured September 6, 2013, seniority date of September 6, 2011.
20. **John Farr**, from the title of Instructional Support Specialist, tenured February 14, 2003, seniority date of February 12, 2001, salary \$57,199.00 per year, prorated (step 11 + degree stipend + credit hour stipend), subject to change.
21. **Brande Flaitz**, from the title of STEM Curriculum Mentor, tenured January 19, 2013, seniority date of January 19, 2011.

## **N. Appointments**

### **1. Elizabeth Jones**

Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: February 7, 2017  
Location: Cohen Middle School, Elmira Heights CSD  
Education: High School Diploma, Francis Howell High School  
Probationary Period: February 7, 2017 through April 17, 2018  
Experience: no related experience  
Salary: \$9.70 per hour  
Reason for Appt: due to a resignation

### **2. Michelle Miller**

Position: **Cook Manager**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: February 13, 2017  
Location: Canisteo-Greenwood CSD  
Education: Bachelor of Science, Business Administration, Alfred University  
Probationary Period: February 13, 2017 through April 23, 2018  
Experience: 19 years' related experience  
Salary: \$28,000.00 per year, prorated  
Reason for Appt: due to a resignation

### **3. Tiffany Donovan**

Position: **Cook Manager**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: February 17, 2017  
Location: Canisteo-Greenwood CSD  
Education: Associate in Applied Science, Hospitality Management, Monroe Community College  
Probationary Period: February 17, 2017 through April 27, 2018  
Experience: 4 years' related experience  
Salary: \$28,000.00 per year, prorated  
Reason for Appt: due to a resignation

### **4. Susan Strack**

Position: **Career Education Resource Specialist**, part-time, time-sheet basis, 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: February 27, 2017  
Location: Bush Education Center  
Education: Associate in Applied Science, Executive Secretarial, SUNY Alfred  
Probationary Period: February 27, 2017 through May 7, 2018  
Experience: 3 years' related experience  
Salary: \$13.96 per hour  
Reason for Appt: due to the increase in Districts' requests for services

## **O. Annual Temporary Appointment**

### **1. Patricia Perone**

Position: **ABL (Adventure Based Learning) Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: January 17, 2017 through June 30, 2017  
Location: Bush Education Center  
Certification: Permanent, Physical Education, September 1, 1975  
Salary: \$35.00 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in Districts' requests for services

## **P. Medicaid Oversight Stipend**

- 1. D. Michelle Graham, Registered Nurse**, September 6, 2016 through June 23, 2017, Stipend of \$846 per year
- 2. Katelin Fallon, Teacher, Speech and Hearing Handicapped**, September 12, 2016 through June 23, 2017, Stipend of \$846 per year, prorated.

\*“To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.”

**Q. Report of Temporary and Substitute Personnel, as attached**

CARRIED UNANIMOUSLY

**7. PROGRAM**

**Field Trips**

**17-080**

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Dlugos, it is resolved to approve the following field trips:

- A. Field trip** for Broad Horizons/Elsmere Programs, as attached.
- B. Field trip** for Coopers Education Center, New Vision Medical Program, as attached.
- C. Field trip** for Bush Education Center, Nurse Assisting/New Visions Medical Program, as attached.

CARRIED UNANIMOUSLY

**8. OTHER BUSINESS**

**17-081**

- A. Approval** of the attached 2017-2018 GST BOCES Regional School Calendar

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Apgar, it is resolved to approve the 2017-2018 Regional School Calendar, as attached.

CARRIED UNANIMOUSLY

**9. BOARD PRESIDENT'S REPORT**

- A. Preferred Educational Future**

Sarah Vakkas provided an update on P-Tech:

- They are currently interviewing students for the second cohort. Sixty-five applications have been received. Due to the recruitment efforts of the current students, the applicants seem to have a good sense of what P-Tech is and they seem more able and ready for the program.
- Twenty-three students are currently taking college classes, with the professor teaching at the P-Tech building.
- The Corning Area Chamber of Commerce and the Business Council of NYS co-hosted an employer forum, “Grow Your Future Workforce” in February. Students from P-Tech presented information and spoke with the panel. This was an incredible outreach opportunity.
- BOCES is extending their outreach efforts to districts who were not originally signed on for P-Tech.
- Some ideas for the current cohort summer bridge are online courses, credit recovery, and foreign language.

Sarah reported that the vision team came up with ways to advertise the pathways to graduation. She shared with the Board what that looks like and stated that each district will receive a poster once finalized. This information will be shared at the School Counselor Summit on Friday, March 10 along with a draft individual pathways handout for students.

**10. SUPERINTENDENT'S REPORT**

- A. SED Update**

District Superintendent Frame reported the following:

- He has been in Albany twice the past two weeks and right now it's all about advocacy. Jim will send the District Superintendents' and Superintendents' advocacy positions to the Board. He met with legislators both weeks.



- BOCES is trying to meet the ESSA mandates that are continually changing. An ESSA meeting will be held for the instructional leaders group and in the evening on March 16 for parents, districts, and community members.

**EXECUTIVE SESSION**

**17-082**

Upon the motion of Bulkley, seconded by Scott, it was resolved to move to Executive Session at 6:34 p.m. to discuss three employment matters concerning particular persons.

**CARRIED UNANIMOUSLY**

**OPEN SESSION**

**17-083**

Upon the motion of Apgar, seconded by Wheeler, it was resolved to move to Open Session at 6:44 p.m.

**CARRIED UNANIMOUSLY**

**PERSONNEL MATTER**

**17-084**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Dlugos, it was resolved to accept the resignation of Erin Boyle, effective June 30, 2017.

**CARRIED UNANIMOUSLY**

**11. ADJOURNMENT**

**17-085**

Upon the motion Wheeler, seconded by Dlugos, it was resolved to adjourn the meeting at 6:45 p.m.

**CARRIED UNANIMOUSLY**

Respectfully Submitted,

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March 10, 2017

Kathleen E. Taylor  
Board Clerk

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