

Schuyler-Steuben-Chemung-Tioga-Allegany  
Board of Cooperative Educational Services  
9579 Vocational Drive, Painted Post, New York 14870-9518  
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

**Regular Board Meeting** **Tuesday, April 4, 2017**  
**Coopers Education Center, Bldg. 7, Computer Lab** **5:30 p.m.**

**PRESENT:** Apgar, Bulkley, Dlugos, Everett, Keddell, Learn, Lemmon (arrived at 5:10), Moss, Peoples, Scott, Wheeler

**ABSENT:** None

**ALSO PRESENT:** District Superintendent Frame, Board Clerk Taylor  
Cabinet Members: Bentley, Cardona, Johnson, Manning, Moschetti, Munson, Perry, Saglibene, Vakkas, Weinman

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:00 p.m.

**2. PRIVILEGE OF THE FLOOR**

Board Member Moss attended the Bush Campus National Technical Honor Society Ceremony at Edison, along with Board Member Bulkley, and stated that the keynote speaker was a graduate of the New Visions program. The speaker spoke very highly of the program stating that it gave her a “leg up” with her education. She is now a physician assistant.

Board Member Scott attended the Wildwood Campus National Technical Honor Society, along with Board Member Wheeler, and he noted that most of the students inducted were on honor or high honor roll at their home district high schools.

Board Member Bulkley asked for clarification on the Art and School Supplies bid and temporary personnel report. He asked if the policy presented for a first reading should have a person’s name listed in place of Steve Manning. Doug Johnson stated that the law does not require a name to be written into the policy.

District Superintendent Frame reported that a vehicle carrying P-Tech students (two Watkins Glen and one Odessa-Montour) had an accident by the mall, due to the driver having a medical emergency. The students were banged up but everyone is okay. Sarah Vakkas said that this information was communicated with other P-Tech students and parents to address any concerns they may have.

**3. ACCEPTANCE OF THE AGENDA WITH ADDENDA**

**17-086**

Upon the motion of Moss, seconded by Apgar, it is resolved to accept the agenda with addenda.

**CARRIED UNANIMOUSLY**

4. **CONSENSUS ITEMS**

**17-087**

Upon the motion of Learn, seconded by Bulkley, it is resolved to approve the following consensus items:

**A. Approval of Minutes**

- 1. Regular Board Meeting – March 7, 2017

**B. Treasurer’s Reports**

- 1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – February 2017

**C. Internal Claims Auditor’s Report – February 2017**

**CARRIED UNANIMOUSLY**

5. **FINANCE**

**17-088**

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Apgar, it is resolved that the following finance actions are hereby taken:

**A. General Fund Establishments and Adjustments**

- 1. Budget Establishments for 2016-2017:

Item#	CoSer#	Title	In the Amount of
149-17	578.392	Staff Development: Other w/St. Lawrence-Lewis BOCES	\$300
150-17	579.492	Staff Development: Erie 2 BOCES	\$155

These establishments will be supported as follows:

149-17	578.392	Waverly: \$300
150-17	579.492	Alfred-Almond: \$155

- 2. Budget Increases for 2016-2017:

Item#	CoSer#	Title	Increase	From	To
151-17	101.000	Career & Technical Education	\$ 1,000	\$ 16,298,616	\$ 16,299,616
152-17	205.000	Special Class: S/P Ratio 1:15	\$ 1,925	\$ 682,020	\$ 683,945
153-17	302.494	Itinerant-Handicap, Other w/Monroe #1 BOCES	\$ 722	\$ 4,576	\$ 5,298
154-17	318.000	Shared Supervision	\$ 42,017	\$ 427,169	\$ 469,186
155-17	403.000	Alternative Education Program (ABL)	\$ 1,500	\$ 107,418	\$ 108,918
156-17	416.494	Academic Prog., Spec. Fac. w/Monroe #1 BOCES	\$ 366	\$ 10,828	\$ 11,194
157-17	419.693	Academic Prog., Spec. Fac. w/TST BOCES	\$ 900	\$ 5,580	\$ 6,480
158-17	426.000	Exploratory Enrichment	\$ 3,000	\$ 123,450	\$ 126,450
159-17	430.000	Distance Learning	\$ 7,063	\$ 722,209	\$ 729,272
160-17	508.000	Library Services/Media	\$ 4,324	\$ 341,156	\$ 345,480
161-17	511.000	Printing	\$ 34,557	\$ 1,693,222	\$ 1,727,779
162-17	512.000	Computer Services, Instructional	\$ 142,050	\$ 1,913,249	\$ 2,055,299
163-17	516.000	Planning, Instructional (Grant writing)	\$ 10,225	\$ 967,802	\$ 978,027
164-17	525.000	Staff Development: Certified & Administrative	\$ 49,835	\$ 1,373,423	\$ 1,423,258
165-17	527.000	Instructional Materials (Science Resource Center)	\$ 1,440	\$ 781,113	\$ 782,553
166-17	528.000	Career Development Council	\$ 3,300	\$ 574,286	\$ 577,586
167-17	537.000	School/Curr. Improve. Planning	\$ 43,886	\$ 1,414,080	\$ 1,457,966
168-17	550.591	Computer Service, Instructional w/Erie 1 BOCES	\$ 54,926	\$ 1,004,432	\$ 1,059,358
169-17	555.591	Model Schools w/Erie 1 BOCES	\$ 660	\$ 45,325	\$ 45,985
170-17	558.693	School/Curr. Improve. Planning w/TST BOCES	\$ 4,400	\$ 24,302	\$ 28,702
171-17	605.000	Computer Service: Mgmt.	\$ 272,248	\$ 13,442,711	\$ 13,714,959
172-17	609.000	Safety/Risk Mgmt.	\$ 5,940	\$ 797,513	\$ 803,453
173-17	614.000	Public Information Service	\$ 834	\$ 153,390	\$ 154,224
174-17	629.591	Computer Service, Mgmt. w/Erie 1 BOCES	\$ 7,631	\$ 3,415,908	\$ 3,423,539
175-17	670.494	Computer Service, Mgmt. w/Monroe #1 BOCES	\$ 822	\$ 2,915	\$ 3,737

These increases will be supported as follows:

151-17	101.000	Misc. Revenue: (Community Foundation of Elmira-Corning and the Finger Lakes, Inc. mini-grant \$1,000)
152-17	205.000	Misc. Revenue: (Donation Dipetta Chiropractic \$1,925)
153-17	302.494	Elmira: \$722
154-17	318.000	Elmira: \$42,017
155-17	403.000	Waverly: \$1,500
156-17	416.494	Campbell-Savona: \$37, Horseheads: \$329
157-17	419.693	Elmira: \$450, Waverly: \$450
158-17	426.000	Hornell: \$3,000
159-17	430.000	Waverly: \$7,063
160-17	508.000	Bradford: \$220, Watkins Glen: \$4,104
161-17	511.000	Addison: \$671, Arkport: \$711, Avoca: \$14, Bath: \$1,395, Bradford: \$89, Campbell-Savona: \$438, Canaseraga: \$172, Canisteo-Greenwood \$188, Corning: \$11,578, Elmira: \$6,356, Elmira Heights: \$682, Hammondspport: \$971, Hornell: \$19, Horseheads: \$3,862, Odessa-Montour: \$1,260, Prattsburgh: \$233, Spencer-Van Etten: \$333, Watkins Glen: \$336, Waverly: \$3,904, Misc. Revenue: \$1,345 (Chemung County: \$360, Notre Dame: \$128, Saint Mary Our Mother School: \$76, Steuben County: \$781)
162-17	512.000	Addison: \$126,250, Bradford: \$10,000, Watkins Glen: \$5,800
163-17	516.000	Canisteo-Greenwood: \$10,225
164-17	525.000	Bath: \$29,554, Jasper-Troupsburg: \$4,200, Prattsburgh: \$3,775, Spencer-Van Etten: \$12,306
165-17	527.000	Jasper-Troupsburg: \$375, Prattsburgh: \$165, Spencer-Van Etten: \$900
166-17	528.000	Waverly: \$3,300
167-17	537.000	Addison: \$2,102, Arkport: \$2,000, Avoca: \$2,250, Bradford: \$2,000, Campbell-Savona: \$2,000, Elmira: \$12,458, Elmira Heights: \$2,450, Hammondspport: \$2,500, Horseheads: \$8,040, Odessa-Montour: \$2,000, Watkins Glen: \$2,926, Waverly: \$3,160
168-17	550.591	Alfred-Almond: \$87, Avoca: (\$114), Canaseraga: \$800, Jasper-Troupsburg: \$54,153
169-17	555.591	Canaseraga: \$170, Canisteo-Greenwood: \$490
170-17	558.693	Spencer-Van Etten \$4,400
171-17	605.000	Misc. Revenue: (DASA: \$1,673, SAVE: \$4,288, Autism: \$152, E-Rate Districts: \$195,027, E-Rate BOCES: \$71,108)
172-17	609.000	Hornell: \$5,940
173-17	614.000	Addison: \$834
174-17	629.591	Alfred-Almond: \$2,998, Avoca: (\$3,254), Canaseraga: \$4,802, Hornell: \$216, Jasper-Troupsburg: \$2,680, Prattsburgh: \$189
175-17	670.494	Hornell: \$822

3. Budget Decrease for 2016-17:

Item #	CoSer #	Title	Decrease	From	To
176-17	401.000	Arts in Education	\$3,000	\$383,066	\$380,066

This decrease will be supported as follows:

176-17	401.000	Hornell: (\$3,000)
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4. Transfers within programs for 2016-2017

a. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER	TRANSFER
			IN	OUT
101	Career & Tech Ed	A-101-3768-816-0-00 Health Insurance		\$ 5,090
		A-102-3020-816-0-74 Health Insurance		\$ 35,616
		A-103-3020-816-0-74 Health Insurance		\$ 43,970
		A-101-3020-816-0-74 Health Insurance	\$ 12,038	
		A-101-3020-816-0-79 Health Insurance	\$ 17,972	
		A-101-3130-816-0-00 Health Insurance	\$ 14,472	
		A-103-3448-816-0-00 Health Insurance	\$ 13,025	
		A-103-3641-816-0-00 Health Insurance	\$ 11,196	
		A-103-3980-816-0-00 Health Insurance	\$ 15,973	
		<b>Total</b>	<b>\$ 84,676</b>	<b>\$ 84,676</b>
445	P-TECH	A-445-5880-400-0-00 Contract & Other		\$ 13,200
		A-445-5880-400-0-00 Contract & Other		\$ 43,325
		A-445-9500-960-5-28 Transfer Charge	\$ 13,200	
		A-445-5880-210-0-00 Large Equipment	\$ 43,325	
<b>Total</b>	<b>\$ 56,525</b>	<b>\$ 56,525</b>		
528	Career Develop. Council	A-528-9500-970-4-45 Transfer Credit		\$ 13,200
		A-528-6136-160-0-00 CDC N-I Salaries	\$ 13,200	

		<b>Total</b>	<b>\$ 13,200</b>	<b>\$ 13,200</b>
605	Computer Service: Mgmt.	A-605-7710-200-8-00 Equipment		\$ 21,100
		A-605-7710-160-V-00 N-I Salaries		\$ 13,686
		A-605-7710-200-U-09 Equipment		\$ 10,000
		A-605-7710-816-3-09 Health Insurance		\$ 34,949
		A-605-7710-200-8-14 Equipment		\$ 51,475
		A-605-7710-300-8-00 Supplies & Mat.	\$ 4,100	
		A-605-7710-400-8-00 Contract & Other	\$ 17,000	
		A-605-7710-816-V-09 Health Insurance	\$ 13,686	
		A-605-7710-210-U-09 Large Equipment	\$ 10,000	
		A-605-7710-816-9-09 Health Insurance	\$ 16,513	
		A-605-7710-816-H-09 Health Insurance	\$ 12,084	
		A-605-7710-816-I-00 Health Insurance	\$ 6,352	
		A-605-7710-204-8-14 Small Equipment	\$ 51,475	
		<b>Total</b>	<b>\$ 131,210</b>	<b>\$ 131,210</b>

## **B. Federal Fund Establishments and Adjustments**

### **1. Budget Establishment for 2016-17:**

- a. STAC (Systems to Track and Account for Children) grant for services accepted and the budget established in the amount of \$500,000 for the period July 1, 2016 through June 30, 2017 as attached. Approval was received on March 17, 2017.

## **C. Purchasing**

1. Award of cooperative bid for the purchase of Art & School Supplies for Addison, Bradford, Canisteo-Greenwood, Hammondspport, Jasper-Troupsburg, Odessa-Montour and Prattsburgh school districts on low bid per line item as attached.

Bids were opened March 6, 2017 at 2:00 PM and the following bids were received:

### **a. Art and School Supplies**

1. Blick Art Materials, PO Box 1267, Galesburg, IL 61402
2. Nasco, 901 Janesville Ave., PO Box 901, Fort Atkinson, WI 53538
3. S&S Worldwide, 75 Mill St., Colchester, CT 06415
4. School Specialty Inc., 140 Marble Drive, Lancaster, PA 17601
5. Triarco, 9900 13<sup>th</sup> Ave N, Suite 1015, Plymouth, MN 55441

2. Award of cooperative bid for the purchase of Science Supplies for Addison, Bradford, Canisteo-Greenwood, Hammondspport, Jasper-Troupsburg, Odessa-Montour and Prattsburgh school districts on lowest bid meeting specifications as per attached.

Bids were opened March 6, 2017 at 2:00 PM and the following bids were received:

### **a. Science Supplies**

1. Carolina Biological Supply Co., 2700 York Rd., Burlington, NC 27215
2. Fisher Scientific Co. LLC, 4500 Turnberry Dr., Hanover Park, IL 60133
3. Flinn Scientific, Inc., 131 Flinn St., PO Box 219, Batavia, IL 60510
4. Frey Scientific, 80 Northwest Blvd., Nashua, NH 03063
5. Nasco, 901 Janesville Ave., Fort Atkinson, WI 53538
6. Sargent Welch, 3850 N. Wilkie Rd., Suite 300, Arlington Heights, IL 60004

3. Permission to bid to purchase the following: Grocery, Paper, Equipment, Milk, Ice Cream, Produce, Bread, and Chemical Products for 2017-2018 for various component and non-component districts in the Food Service Management Program and BOCES programs.
4. Approval of resolution, as attached, to participate in a cooperative RFP for annual financing for lease/purchase (installment purchase) contracts with Onondaga-Cortland-Madison BOCES, Madison-Oneida BOCES, Delaware-Chenango-Madison-Oneida BOCES, Otsego-Northern Catskills BOCES and Washington-Saratoga-Warren-Hamilton-Essex BOCES. Onondaga-Cortland-Madison BOCES is coordinating the RFP.

**D. Funding of Retirement Contribution Reserve Fund**

1. RESOLVED, that there shall be placed in the Retirement Contribution Reserve Fund the sum of \$271,886 which is comprised of the discount received for prepayment of the 2017 Employees' Retirement System Regular Pension Contribution in the amount of \$20,622 and the ERS Reserve Accrual of 1.50% of ERS salaries in the amount of \$251,264.

**E. Acceptance of Donated Items**

1. \$1,925.00 for Special Olympics Bus from DiPetta Chiropractic, 907 Pennsylvania Avenue, Elmira, NY 14904.
2. 2003 Ford Focus to our Bush Campus Automotive Technology Program from Peter and Lucille Cardinale, 100 Acorn Drive, Horseheads, NY 14845.
3. 2013 Coolster Mountop PZ-125M 4-wheeler to our Bush Campus TEC Exploration Class from Andrew Donato, 5763 Sutton Road, Avon, NY 14414.

**F. Lease with Main Street Real Estate, LLC for Adult Education Programs**

1. Approval of lease agreement with Main Street Real Estate, LLC for the space at 112 Main Street, Hornell, NY to be used for Adult Education programs (copy of draft lease is attached. Attorneys are finalizing the language).

CARRIED UNANIMOUSLY

**6. PERSONNEL**

17-089

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Everett, it is resolved that the following personnel actions are hereby taken:

**A. Retirements**

1. **Susan Blaha**  
 Position: **Teacher Aide**  
 Effective: end of day June 30, 2017  
 Date of Hire: January 18, 1990
2. **Claudia Van Houten**  
 Position: **Teacher Aide**  
 Effective: end of day June 23, 2017  
 Date of Hire: October 2, 2000

**3. Jeanne McAnany**

Position: **Teacher, Math and Science**  
Effective: end of day June 26, 2017  
Date of Hire: September 3, 1998

**4. Mary Jo Perkins**

Position: **Registered Nurse**  
Effective: end of day June 26, 2017  
Date of Hire: September 1, 1990

**5. Michelle Pierson**

Position: **Teacher Aide**  
Effective: end of day June 26, 2017  
Date of Hire: September 8, 1989

**6. David Dimmick**

Position: **Building Maintenance Mechanic**  
Effective: end of day June 28, 2017  
Date of Hire: January 4, 1991

**7. Cynthia Bentley**

Position: **Transcribing Typist**  
Effective: end of day June 29, 2017  
Date of Hire: October 4, 1993

**8. Cynthia Emerson**

Position: **Adult Vocational Education Specialist**  
Effective: end of day June 30, 2017  
Date of Hire: June 1, 2000

**B. Resignations**

**1. Jacob Prechtl**

Position: Program Assistant  
Effective: end of day April 18, 2017  
Date of Hire: October 3, 2016  
Reason: other employment

**C. Salary Increases, Career Education Resource Staff, effective January 9, 2017, due to upcoming changes to the minimum wage.**

1. **Elisabeth Bean**, from \$13.00 per hour to \$13.50 per hour
2. **Joann Costley**, from \$13.00 per hour to \$13.50 per hour
3. **Cynthia Dubots**, from \$13.52 per hour to \$14.52 per hour
4. **Mary Jo Earley**, from \$13.00 per hour to \$13.50 per hour
5. **Deborah Finamore-Flint**, from \$13.00 per hour to \$13.50 per hour
6. **Debra Jay**, from \$14.54 per hour to \$15.54 per hour
7. **Carol Johnson**, from \$13.00 per hour to \$13.50 per hour
8. **Deborah Lynch**, from \$22.18 per hour to \$22.68 per hour
9. **Christine MacNaughton**, from \$13.26 per hour to \$13.76 per hour
10. **Robin Ott**, from \$13.00 per hour to \$13.50 per hour
11. **Delaine Preston**, from \$13.96 per hour to \$14.96 per hour
12. **Sarah Sassman**, from \$14.64 per hour to \$15.14 per hour
13. **Susan Strack**, from \$13.96 per hour to \$14.46 per hour

- 14. **Amy Towery**, from \$13.52 per hour to \$14.52 per hour
- 15. **Joyce VanSkiver**, from \$13.00 per hour to \$13.50 per hour
- 16. **Cynthia Williams**, from \$13.53 per hour to \$14.53 per hour
- 17. **Alisa Wright**, from \$13.00 per hour to \$13.50 per hour

**D. Increase or Decrease to Positions**

- 1. **Teaching Assistant**, decrease one full-time, 10 month, school calendar position from 1.0 FTE to **part-time .94 FTE**, effective March 8, 2016 through June 23, 2017, due to the increase in districts' requests for services.
- 2. **Adult Literacy Instructor**, increase one part-time, 12 month position from time-sheet to **1.0 FTE**, effective April 3, 2017, due to the increase in districts' requests for services.

**E. Increase or Decrease in Assignments**

**1. Jolene Sherman**

Position:	<b>Teaching Assistant</b>
Effective:	March 8, 2017 through June 23, 2017
Decrease:	from 1.0 FTE to <b>.94 FTE</b>
Probationary Period:	April 27, 2014 through April 26, 2018
Tenure Area:	Teaching Assistant
Certification Status:	Level 1, Teaching Assistant, March 29, 2014 through August 31, 2017
Salary:	\$31,929.50 per year, prorated (step 2 + Credit Hour Stipend + Degree Stipend)
Reason:	to appoint as Teacher, Consultant, .06 FTE, temporary March 8, 2017 through June 23, 2017

**2. Teresa Dean**

Position:	<b>Payroll Specialist</b>
Effective:	March 20, 2017
Decrease:	from 1.0 FTE to <b>.8 FTE</b>
Salary:	\$35,700.00 per year, prorated
Reason:	Temporary decrease (through date to be determined) at the request of the employee for personal reasons

**3. Janee Gadsden**

Position:	<b>Adult Literacy Instructor</b> , 12 month position, Unclassified, Non-Tenured appointment
Effective:	April 3, 2017
Increase:	from time-sheet basis to <b>1.0 FTE</b>
Certification Status:	Adult Education Certificate, Literacy & GED Preparation Instructor, February 6, 2015 through August 31, 2018
Salary:	\$42,000.00 per year, prorated

**F. Civil Service Permanent Appointments**, due to successful completion of Probationary Period, no change in salary

**1. D. Michelle Graham**

Position:	<b>Registered Nurse</b>
Permanent Date:	April 11, 2017

**G. Amend Civil Service Appointment**, from the February 7, 2017 minutes, item J.2., amending appointment type and Civil Service classification, per Civil Service

**1. Benjamin Hourihan**

Position: from Custodian to **Groundskeeper**, full-time (1.0 FTE), 12 month position, Non-Competitive Civil Service, from Probationary to **Provisional** appointment, **pending Civil Service jurisdictional reclassification of the position**

Effective: January 9, 2017

Location: Bush Education Center

Education: High School Diploma, Elmira CSD

Probationary Period: **removing probationary period of** January 9, 2017 through January 8, 2018

Experience: 14 years' related experience

Salary: \$17.41 per hour (grade 4, step 10)

Reason for Appt: due to a retirement

**H. Creation of Position**

- 1. Teacher, Consultant**, part-time (.06 FTE), 10 month, school calendar position, temporary from March 8, 2017 through June 23, 2017, due to the temporary increase in districts' requests for services.
- 2. Health Careers Coordinator**, full-time (1.0 FTE), 12 month, Unclassified, Certified position, effective March 1, 2017, due to the reconfiguration of duties within the department. **Winnie Hinman**

**I. Change to Position Title and Salary**

**1. Winifred Hinman**

Position: from Adult Education Coordinator to **Health Careers Coordinator**

Effective: March 1, 2017

Salary: from \$53,251.83 per year to \$63,000.00 per year, prorated

Reason: due to increased responsibilities

**J. Change from Temporary Appointment to Probationary Appointment**, due to successful completion of certification requirements

**1. Samantha Clair**

Position: **Teacher, School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: January 31, 2017

Location: Bush Education Center

Tenure Area: School Social Worker

Certification: Provisional, School Social Worker, January 31, 2017 through January 31, 2022

Probationary Period: January 31, 2017 through January 30, 2021

Salary: \$46,656.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend + Special Education Stipend)



## 2. Sean Haggerty

Position: **Teacher, Welding**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: February 7, 2017  
Location: Wildwood Education Center  
Tenure Area: Precision Metal Work Occupations, Welding  
Certification: Transitional A, Welding 7-12, February 7, 2017 through August 31, 2020  
Probationary Period: February 7, 2017 through February 6, 2021  
Salary: \$59,506.00 per year, prorated (step 14)

## K. Appointment

### 1. Mark Arnold

Position: **Operations Communication Specialist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam  
Effective: April 10, 2017  
Location: Bush Education Center  
Education: High School Diploma, Elmira CSD  
Experience: 5 years' related experience  
Salary: \$38,000.00 per year, prorated  
Reason for Appt: due to a retirement

## L. Temporary Appointments

### 1. Jolene Sherman

Position: **Teacher, Consultant**, part-time (.06 FTE), 10 month, school calendar position, **Temporary** appointment  
Effective: March 8, 2017 through June 23, 2017  
Location: Bush Education Center  
Education: Master of Education, Special Education, Mansfield University  
Certification: Initial, Students with Disabilities (grades 1-6), October 20, 2016 through January 31, 2022  
Experience: 2 years' Teaching Assistant  
Salary: \$47,151.00 per year, prorated (step 3 + Degree Stipend + Credit Hour Stipend + IEP Stipend)  
Reason for Appt: due to the temporary increase in districts' requests for services

### 2. Diane Vang

Position: **Staff Development Coordinator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: January 5, 2017 through June 30, 2017  
Location: Bush Education Center  
Certification: Permanent, School District Administrator, September 1, 2007  
Salary: \$325.00 per day, time-sheet, as needed basis  
Reason for Appt: to provide support in CDC program and budget development

### 3. Linda Hillman

Position: **Shared Staff Evaluator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: March 24, 2017 through June 30, 2017

Location: Bush Education Center  
Certification: Permanent, School District Administrator, September 1, 2001  
Salary: \$325.00 per day, time-sheet, as needed basis  
Reason for Appt: to provide temporary Staff Evaluator services for Waverly CSD

**M. Mentoring Stipend**, Stipend of \$846 per year, prorated

1. **Amy Cicora** mentoring **Katherine Kelly**, effective March 1, 2017 through June 23, 2017

**N. Annual Stipends**

1. **ProStart Advisor**, Stipend \$846 per year, effective September 7, 2016 through June 23, 2017
  - a. **Courtney Post, Wildwood Education Center**
2. **Computer Services Center**, Stipend \$1,500 per year, effective April 1, 2017 through June 30, 2017,
  - a. **Cynthia Tyler**, Desktop Team Leader

\*“To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.”

**O. Report of Temporary and Substitute Personnel, as attached**

CARRIED UNANIMOUSLY

**7. PROGRAM**

**Field Trips**

**17-090**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Learn, it is resolved to approve the following field trips:

- A. Field trip** for Wildwood Education Center, Alternative Education Program, as attached.

CARRIED UNANIMOUSLY

**8. BOARD PRESIDENT’S REPORT**

**A. Preferred Educational Future**

Board President Keddell distributed information on the Rural Schools Association Conference in July and asked any interested members to let Kate know by May 1.

Chris Weinman distributed the Summer of Innovation brochures and thanked Carla Allen, Erin Edger, and Dave Bates for working hard on getting out the information. The link is live on the BOCES website. There are 88 offerings in the brochure but actually more programs being offered specifically through districts. Board President Keddell stated that he has been working with the Steering Committee and they realize some families cannot afford the fee or transportation. The committee obtained funds through DSS and now 250 kids will get two weeks of programming at five separate sites. Board Member Lemmon said that he is the STEM Coordinator for the Boy Scouts Five Rivers Council and they are interested in partnering with programs as well.

Board Member Bulkley sent an email to the Board proposing to look at the possibility of an all-day program for BOCES students that attend half-days, to meet their educational needs.

**17-091**

A motion was made by Bulkley, seconded by Lemmon, that administration look into the possibility and develop a study to consider the idea of offering a full-day program to half-day BOCES students.

District Superintendent Frame distributed a document regarding Regional High School that was sent out by SED in 2012. Jim asked that the Board review the document and come back for discussion. Neil stated that he is looking at grades 11 and 12 only.

**17-092**

A motion was made by Scott, seconded by Moss, to table the previous motion until the Board can review the document that was distributed.

**10-1 (Bulkley) CARRIED**

## **9. SUPERINTENDENT'S REPORT**

### **A. First Reading** of Board Policy, as attached:

1. Board Policy #5510 (Student Policies) – Parents' Bill of Rights Relating to Student Data

### **B. SED Update**

District Superintendent Frame reported the following:

- He read a letter from Odessa-Montour Superintendent Chris Wood stating what an outstanding asset Chris Weinman is to BOCES and the districts he serves.
- He asked the Board to review the letter that was emailed and placed in their Board packets from Commissioner Elia regarding the Annual Meeting.
- The legislators have passed a budget extender through May 31. They have an 18-day break in April and there is an appeal for them to stay, to get the work done and adopt the budget.
- Thanked the Board Members that attended the National Technical Honor Society Ceremonies.
- Public forums will be held in the Hornell City School District on April 18 and 20 for the two superintendent finalists.
- Opt-out numbers are irregular across the region. Eighth grade seemed to have the highest number of opt-outs.
- Thanked Linda Perry for heading up regional scoring of 3-8 tests.

**EXECUTIVE SESSION**

**17-093**

Upon the motion of Peoples, seconded by Apgar, it was resolved to move to Executive Session at 5:40 p.m. to discuss nine employment matters concerning particular persons.

**CARRIED UNANIMOUSLY**

**OPEN SESSION**

**17-094**

Upon the motion of Apgar, seconded by Bulkley, it was resolved to move to Open Session at 6:05 p.m.

**CARRIED UNANIMOUSLY**

**10. ADJOURNMENT**

**17-095**

Upon the motion Wheeler, seconded by Peoples, it was resolved to adjourn the meeting at 6:05 p.m.

**CARRIED UNANIMOUSLY**

Respectfully Submitted,

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April 7, 2017

Kathleen E. Taylor  
Board Clerk

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